



Whatcom County

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010

Legislation Text

File #: AB2016-051, **Version:** 1

TITLE FOR AGENDA ITEM:

Contract with Michael Bobbink Land Use Services for hearing examiner services

Subject Area: Administration & Persnl

Action Taken: 1/26/2016: Forwarded to Council for approval

1/26/2016: Approved Consent 7-0

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:

The contractor shall perform the following hearing examiner duties in accordance with Whatcom County Code:

- Review applicable ordinances, statutes, and files in preparation for public hearing.
- Preside over the hearing. Set the order of the testimony and ensure that all relevant material is included in the hearing record. Interrogate staff members and witnesses when appropriate.
- Conduct field inspections and examiner the property which is the subject of the hearing, when appropriate.
- Review the facts and the applicable ordinances and statutes to determine whether the standards requisite for issuance of a permit have been met.
- Review administrative determinations appeal to the Hearing Examiner to ensure that the ordinances were correctly applied by the administrator, and that the facts were correctly determined.
- Prepare all written recommendations and decisions of applications for land use permits and administrative appeals within the time frame outlined in the Whatcom County Code.