

**Whatcom County
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010



Committee Minutes - Final

Tuesday, September 28, 2021

10 AM

Virtual Meeting

VIRTUAL MEETING - ADJOURNS BY NOON (TO PARTICIPATE, SEE INSTRUCTIONS AT www.whatcomcounty.us/joinvirtualcouncil OR CALL 360.778.5010), AGENDA REVISED 9.28.2021

COUNCILMEMBERS

Rud Browne
Tyler Byrd
Carol Frazey

CLERK OF THE COUNCIL

Dana Brown-Davis, C.M.C.

Cathy Halka, Council Legislative Analyst, announced that the Finance and Administrative Services Committee will start at 10:10 a.m.

Call To Order

Committee Chair Rud Browne called the meeting to order at 10:10 a.m. in a virtual meeting.

Roll Call

Present: 3 - Rud Browne, Tyler Byrd, and Carol Frazey

Absent: None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kathy Kershner

Announcements

Special Presentation

1. [AB2021-536](#) Report from Superior Court

This agenda item was WITHDRAWN.

2. [AB2021-556](#) Report from the Administrative Services Department Facilities Division

Rob Ney, Administrative Services Department, gave a presentation and answered questions.

Tyler Schroeder, Executive's Office, also answered questions.

Councilmembers and staff discussed the community donations of \$300,000 for the State Street Way Station project, how many years the bond for construction would be, how the County was planning on paying for the NW Annex project before the availability of federal COVID-19 dollars, getting an alternate funding solution for that project, whether Coronavirus Aid, Relief, and Economic Security (CARES) Act dollars should be used for infrastructure, and whether cafés or childcare are a permitted uses in the zone for the NW Annex project.

This agenda item was REPORTED.

Committee Discussion and Recommendation to Council

1. [AB2021-512](#) Ordinance amending the 2021 Whatcom County Budget, request no. 14, in the amount of \$315,947

Frazey moved that the Ordinance be RECOMMENDED FOR ADOPTION.

The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

2. [AB2021-522](#) Resolution amending the Flood Control Zone District 2021 budget, request no. 3, in the amount of \$175,000 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

Byrd moved that the Resolution (FCZDBS) be RECOMMENDED FOR APPROVAL. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

3. [AB2021-527](#) Request approval for the County Executive to enter into an agreement with Cascadia Policy Solutions, LLC, for the purpose of developing and implementing a collaborative water solutions table in the amount of \$190,000 (Council acting as the Flood Control Zone District Board of Supervisors)

Frazey moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION.

Gary Stoyka, Public Works Department, answered questions about whether this contract will include concrete solutions to address water issues, whether the contract would be useful since some of the stakeholders are not included, what major issues might need to be dealt with first before involving all stakeholders, and whether the Planning Unit can submit feedback now.

Frazey's motion that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 2 - Browne, and Frazey

Nay: 1 - Byrd

Absent: 0

4. [AB2021-533](#) Request approval for the County Executive to enter into an agreement with Kramer Consulting, Inc. for facilitation services for the WRIA 1 Drainage Based Management Pilot Project in the amount of \$100,000 (Council acting as the Flood Control Zone District Board of Supervisors)

Byrd moved that the Contract (FCZDBS) be RECOMMENDED FOR

AUTHORIZATION. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

5. [AB2021-534](#) Request Council approval of the 2021-2023 Criminal Justice Treatment Account Plan Update

Frazey moved that the Request for Motion be RECOMMENDED FOR APPROVAL OF REQUEST. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

6. [AB2021-545](#) Request authorization for County Executive to enter into an Interlocal Grant Agreement between Whatcom County and the Administrative Office of the Courts to reimburse Whatcom County for extraordinary costs associated with the Blake decision in the amount of \$1,790,621

Byrd moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION.

Councilmembers discussed the funding source.

The following people answered questions:

- Tyler Schroeder, Executive's Office
- Karen Frakes, Prosecuting Attorney's Office

They answered whether a new account would be set up for this money, how costs would be tracked, whether there have been any reimbursement requests, and what requestors would be compensated for.

Byrd's motion that the Interlocal be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

7. [AB2021-551](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Opportunity Council to operate the Whatcom

Homeless Service Center in the amount of \$162,400 for a total amended contract amount of \$1,113,951

Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazezy

Nay: 0

Absent: 0

8. [AB2021-555](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Pacific Security to provide COVID-related security services in the amount of \$51,752 for a total amended contract amount of \$123,488

***Frazezy moved* that the Contract be RECOMMENDED FOR AUTHORIZATION.**

Sue Sullivan, Health Department, answered and Councilmembers discussed whether there have been any updates to the idea of cost sharing with other counties, whether access to available rooms is based on a first come first served basis, whether there should be an agreement for equal cost sharing amongst the participating counties, and who currently has priority for usage of the facility.

Frazezy's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 2 - Browne, and Frazezy

Nay: 1 - Byrd

Absent: 0

Council "Consent Agenda" Items

1. [AB2021-488](#) Request authorization for the County Executive to execute a contract amendment between Code Publishing Company and Whatcom County for legal code publishing services

Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazezy

Nay: 0

Absent: 0

2. [AB2021-513](#) Request authorization for the County Executive to enter into a transfer option agreement between Whatcom County and Opportunity Council for the property located at Laurel and Forest streets for the appraised amount of \$1,230,000

Byrd moved to remove AB2021-513 and AB2021-562 from the consent agenda.

Councilmembers and Dana Brown-Davis, Clerk of the Council, discussed whether the motion should be made in committee or in the Council meeting.

There was no vote on Byrd's motion.

Browne read AB2021-513 into the record and the item failed to get a motion to approve.

Clerk's note: See further discussion on this item after AB2021-517 below.

This agenda item was FORWARDED TO COUNCIL WITHOUT A RECOMMENDATION.

3. [AB2021-517](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Ecology for solid waste planning and implementation activities, in the amount of \$732,835

Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Byrd moved approval of the consent agenda in its entirety minus the two items (AB2021-513 and AB2021-562).

Dana Brown-Davis, Clerk of the Council, spoke about standard practice of the Council for the Consent Agenda items and Councilmembers discussed the motion.

Byrd's motion was not voted on after Browne and Frazey stated they would not support it.

Frazey's motion that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

2. [AB2021-513](#) Request authorization for the County Executive to enter into a transfer option agreement between Whatcom County and Opportunity Council for the property located at Laurel and Forest streets for the appraised amount of \$1,230,000

Councilmembers went back to AB2021-513 and discussed whether this is simply the property transfer agreement and not contingent on any sources of funds.

Tyler Schroeder, Executive's Office, answered whether the transfer is just surplus with zero value.

4. [AB2021-526](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Commerce for FY18 Justice Assistance Grant, in the amount of \$155,053.00

Byrd moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

5. [AB2021-529](#) Request approval for the County Executive to enter into an agreement with Washington State Recreation and Conservation Office in order to secure matching funds for the VanderWerff Agricultural Conservation Easement through the Conservation Easement Program

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

6. [AB2021-530](#) Request approval for the County Executive to enter into an agreement with the Washington State Recreation and Conservation Office in order to secure matching funds for the Moors Forestry Conservation Easement through the Conservation Easement Program

Byrd moved that the Agreement be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

7. [AB2021-532](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Children, Youth, and Families for high quality home visiting services to vulnerable families, in the amount of \$355,339

Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

8. [AB2021-540](#) Request approval for the County Executive to enter into an agreement with the United States Department of Interior, Geological Survey in the amount of \$145,225 (Council acting as the Flood Control Zone District Board of Supervisors)

Byrd moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

9. [AB2021-542](#) Request approval for the County Executive to enter into an interagency agreement between the State of Washington Puget Sound Partnership and the Whatcom County Flood Control Zone District, acting as the fiscal agent for the Local Integrating Organization (LIO) to coordinate the County LIO (Council acting as the Flood Control Zone District Board of Supervisors)

Frazey moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

10. [AB2021-554](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Northwest Youth Services to support operations at the Ground Floor Day Use Center in the amount of \$10,000 for a total amended contract amount of \$145,000

Byrd moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

11. [AB2021-557](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Catholic Community Services to provide behavioral health support at Francis Place and other permanent supportive housing programs in the amount of \$60,757 for a total amended contract amount of \$306,173

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Browne, Byrd, and Frazey

Nay: 0

Absent: 0

12. [AB2021-562](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and G6 Hospitality Group to extend the agreement for an additional three months

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 2 - Browne, and Frazey

Nay: 0

Absent: 0

Abstain: 1 - Byrd

Items Added by Revision

There were no agenda items added by revision.

Other Business

Councilmembers discussed whether consent agenda items should be considered as one or individually in committee.

Adjournment

The meeting adjourned at 11:53 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WA

Rud Browne-via email 9/30/2021

Dana Brown-Davis, Council Clerk

Rud Browne, Committee Chair

Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE