

**Whatcom County  
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010



**Committee Minutes - Final**

VIRTUAL MEETING - ENDS NO LATER THAN 12:45 P.M. (TO  
PARTICIPATE, SEE INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil) OR CALL 360.778.5010)  
**Tuesday, June 29, 2021**  
**11 AM**

**COUNCILMEMBERS**

Rud Browne  
Tyler Byrd  
Carol Frazey

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

Committee Chair Rud Browne called the meeting to order at 11 a.m. in a virtual meeting.

## **Roll Call**

**Present:** 3 - Rud Browne, Tyler Byrd, and Carol Frazey

**Absent:** None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kathy Kershner

## **Announcements**

## **Committee Discussion and Recommendation to Council**

1. [AB2021-327](#) Ordinance amending the Whatcom County Budget, request no. 10, in the amount of \$744,800

**Frazey moved that the Ordinance be RECOMMENDED FOR ADOPTION.**

**The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

2. [AB2021-328](#) Resolution amending the Flood Control Zone District and subzones 2021 budgets, request no. 1, in the amount of \$15,415 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Frazey moved that the Resolution (FCZDBS) be RECOMMENDED FOR APPROVAL. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

3. [AB2021-340](#) Ordinance suspending Whatcom County Code 1.28 to update the Correctional Facilities operational standards

**Browne moved** that the Ordinance be RECOMMENDED FOR ADOPTION.

The following people answered questions:

- Wendy Jones, Sheriff's Office

- Doug Chadwick, Undersheriff
- Satpal Sidhu, County Executive

They answered how many times this code language has been suspended, whether 18 months is enough time to address this code, whether work from another jurisdiction could be used, and whether an outside consultant could be hired to help with the work.

**Browne's motion that the Ordinance be RECOMMENDED FOR ADOPTION carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

4. [AB2021-342](#) Request authorization for the County Executive to enter into a Memorandum of Understanding between Whatcom County and Sudden Valley Community Association

***Browne moved*** that the Memorandum of Agreement be RECOMMENDED FOR AUTHORIZATION.

Kraig Olason, Public Works Department, briefed the Councilmembers and answered who is paying for the infrastructure, whether the rest of the County is picking up the additional costs that were previously funded by the Sudden Valley community, whether this was a project that Sudden Valley was previously planning on doing, and doing similar cost sharing projects in the future.

**Browne's motion that the Memorandum of Agreement be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

5. [AB2021-343](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and DH to implement the COVID-19 IRL Campaign in the amount of \$106,250 for a total amended contract amount of \$306,250

***Frazey moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION.

Kathleen Roy, Health Department, answered whether there is additional data and details related to the campaign such as cost per click, how many unique

adds are running, the engagement rates, and examples of the ads.

**Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Abstain:** 1 - Byrd

6. [AB2021-347](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and SeaMar Community Health Centers to provide oversight and assistance at the COVID-19 Temporary Housing Facility in the amount of \$95,460 for a total amended contract amount of \$453,436

***Frazey moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION.

Anne Deacon, Health Department, answered why the name of the facility is different in this item than how it has been referred to in the past.

**Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 2 - Browne, and Frazey

**Nay:** 1 - Byrd

**Absent:** 0

7. [AB2021-355](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lighthouse Mission Ministries to provide oversight and assistance at the COVID Temporary Housing Facility, in the amount of \$89,674

***Browne moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION.

Anne Deacon, Health Department, answered whether this is for the Byron Street facility or for Base Camp.

Browne asked for a vote (2-1 with Byrd opposed) but there was an additional question so Browne withdrew the votes.

Deacon answered when the use of the facility will be ramped down.

**Browne's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 2 - Browne, and Frazey

**Nay:** 1 - Byrd

**Absent:** 0

8. [AB2021-372](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Opportunity Council to operate the Whatcom Homeless Service Center in the amount of \$930,003 for a total amended contract amount of \$2,324,075

***Frazey moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION.

Anne Deacon, Health Department, answered whether there is anything else not included in the report that she would like to add regarding homelessness and what they are doing for these projects, and what the housing pool is.

**Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

### **Council "Consent Agenda" Items**

1. [AB2021-338](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to provide housing case management services, in the amount of \$262,341

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

2. [AB2021-344](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and the North Sound Accountable Communities of Health to supervise Whatcom Unified Command's (WUC) Volunteer Branch in the amount of \$8,000 for a total amended contract amount of \$63,000

***Frazey moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Councilmembers discussed why this item is coming to the Council since it is under the \$40,000 threshold.

**Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

Clerk's note: AB2021-348 was skipped. See action on the item below.

4. [AB2021-349](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lydia Place to provide housing case management services in the amount of \$203,602

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

5. [AB2021-350](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Northwest Youth Services to provide housing case management services, in the amount of \$178,771

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

6. [AB2021-351](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Cascade Connections to provide services to individuals with developmental disabilities, in an estimated amount of \$1,321,837

*Clerk's note:* Browne started to read this item but then went back to AB2021-348 because it had been skipped. See action on AB2021-351 below.

3. [AB2021-348](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Catholic Community Services to provide housing case management services, in the amount of \$168,339

***Frazey moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Anne Deacon, Health Department, answered whether the County has always contracted with places like Catholic Community Services and Lighthouse Mission or whether those have been new in the last year or two, and making sure hiring practices are non-discriminatory.

**Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

6. [AB2021-351](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Cascade Connections to provide services to individuals with developmental disabilities, in an estimated amount of \$1,321,837

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

7. [AB2021-352](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Kulshan Supported Employment to provide services to individuals with developmental disabilities, in an estimated amount of \$1,150,942

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

8. [AB2021-353](#) Request authorization for the County Executive to enter into a contract between

Whatcom County and Washington Vocational Services to provide services to individuals with developmental disabilities, in an estimated amount of \$268,910

**Browne moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

9. [AB2021-354](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Work Opportunities to provide services to individuals with developmental disabilities, in an estimated amount of \$686,136

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

10. [AB2021-362](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Bennett Engineering, LLC to update the Dept of Ecology-Central Shop Industrial Stormwater Pollution Prevention Plan (SWPPP), in the amount of \$30,850.00 for a total amended contract amount of \$55,035

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

### **Items Added by Revision**

There were no agenda items added by revision.

### **Other Business**

Byrd briefed the Councilmembers on the Point Roberts grocery store and how it is affected by the border closure.



Satpal Sidhu, County Executive, and Councilmembers discussed the issue, possible ways to help, whether an emergency ordinance should be put together for discussion tonight, whether that would need to be run through legal counsel before being brought forward, making sure whatever they do follows the rules on gifts of public funds, and passing a resolution now and a regular ordinance later as opposed to an emergency ordinance, since some assistance has already been given by the Port of Bellingham.

### **Adjournment**

The meeting adjourned at 12:02 p.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Rud Browne-via email 7/9/2021**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

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Rud Browne, Committee Chair

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Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE