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WHATCOM COUNTY COUNCIL  
**Finance and Administrative Services Committee**

June 4, 2019

**CALL TO ORDER**

Committee Chair Satpal Sidhu called the meeting to order at 11:18 a.m. in the Council Chambers, 311 Grand Avenue, Bellingham, Washington.

**ROLL CALL**

**Present:** Tyler Byrd, Carol Frazey, and Satpal Sidhu  
**Absent:** None  
**Also Present:** Barry Buchanan, Rud Browne, Barbara Brenner, and Todd Donovan

**COUNTY EXECUTIVE'S REPORT**

There were no reports.

**SPECIAL PRESENTATION**

**1. AB2019-287 QUARTERLY REPORT FROM WHATCOM COUNTY'S FINANCE DEPARTMENT**

Brad Bennett, Administrative Services Department, submitted and reported on the 2019 First Quarter Report. Sales tax and interest earnings are exceeding estimates. Expenditures are on target. He answered questions on construction and permit fees.

**COMMITTEE DISCUSSION**

**1. AB2019-331 DISCUSSION OF CRISIS STABILIZATION FACILITY OPERATIONAL ISSUES**

Anne Deacon, Health Department, reported on the construction of the crisis stabilization facility and the shortfall in operational funds for non-Medicaid individuals. The question is whether or not to move forward with the crisis stabilization facility. Also, if they move forward, shall they also encumber it by June.

Jack Louws, County Executive, answered questions about the process for putting out the construction bid. He recommended moving forward with construction bids.

Councilmembers and staff answered questions on the estimated operational annual operational costs, alternate funding options, whether there are deadlines for constructing the facility, the reason the State believes it's adequately funding operations, staffing issues with service providers, whether other counties in the region will use the local facility, the potential budget shortfall, and allocating some or all beds to Medicaid-only patients.

1 Sidhu stated this item will continue at the evening Council meeting under Other  
2 Business.

3  
4  
5 **COMMITTEE DISCUSSION AND RECOMMENDATION TO COUNCIL**

- 6  
7 **1. AB2019-310 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
8 **ENTER INTO A 35 YEAR LEASE AGREEMENT BETWEEN WHATCOM COUNTY**  
9 **AND WHATCOM COUNTY SEARCH AND RESCUE COUNCIL, TO PROVIDE FOR**  
10 **THE WHATCOM COUNTY SEARCH AND RESCUE USAGE OF REAL PROPERTY**  
11 **TO HOUSE THEIR OPERATION IN FURTHERANCE OF THEIR PUBLIC SERVICE,**  
12 **FOR THE ANNUAL AMOUNT OF \$1.00**

13  
14 *Byrd moved* to recommend approval to the full Council.

15  
16 Tyler Schroeder, Executive's Office, answered questions.

17  
18 The motion carried by the following vote:

19 **Ayes:** Byrd, Frazey, and Sidhu (3)

20 **Nays:** None (0)

21  
22  
23 **COUNCIL "CONSENT AGENDA" ITEMS**

- 24  
25 **1. AB2019-300 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
26 **ENTER INTO A CONTRACT BETWEEN WHATCOM COUNTY AND CATHOLIC**  
27 **COMMUNITY SERVICES TO PROVIDE FUNDING FOR RESIDENT SUPPORT**  
28 **SERVICES AT FRANCIS PLACE, IN THE AMOUNT OF \$288,916**

29  
30 *Frazey moved* to recommend approval to the full Council.

31  
32 The motion carried by the following vote:

33 **Ayes:** Byrd, Frazey, and Sidhu (3)

34 **Nays:** None (0)

- 35  
36 **2. AB2019-319 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
37 **ENTER INTO A CONTRACT BETWEEN WHATCOM COUNTY AND TRANSPOR**  
38 **GROUP USA, INC., TO DEVELOP THE WHATCOM COUNTY ADA TRANSITION**  
39 **PLAN, IN THE AMOUNT OF \$145,251.99**

40  
41 *Frazey moved* to recommend approval to the full Council.

42  
43 The following staff answered questions:

- 44
  - Jim Karcher, Public Works Department
  - Joe Rutan, Public Works Department
  - Jack Louws, County Executive
  - Tyler Schroeder, Executive's Office

45  
46  
47  
48  
49 Councilmembers and staff discussed criteria for selecting the contractors, involving  
50 community members with a disability, and whether they can reopen the request for  
51 qualifications (RFQ), federal and state building code requirements that don't consider the  
52 unintended consequences for those with physical disabilities, and specific contract  
53 requirements for reaching out to the disabled community.

1  
2 The motion carried by the following vote:

3 **Ayes:** Byrd and Sidhu (2)

4 **Nays:** Frazey (1)

- 5  
6 **3. AB2019-327 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
7 **ENTER INTO A RESIDENTIAL LEASE AGREEMENT BETWEEN WHATCOM**  
8 **COUNTY AND TENANT EMELIA WILSON FOR THE APARTMENT AT 5236**  
9 **NIELSON AVENUE, LOCATED ABOVE THE TENNANT LAKE INTERPRETIVE**  
10 **CENTER, IN THE AMOUNT OF \$945 PER MONTH**

11  
12 *Byrd moved* to recommend approval to the full Council.

13  
14 The motion carried by the following vote:

15 **Ayes:** Byrd, Frazey, and Sidhu (3)

16 **Nays:** None (0)

- 17  
18 **4. AB2019-328 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
19 **ENTER IN TO A CONTRACT BETWEEN WHATCOM COUNTY AND UNIQUE**  
20 **PLACES LLC TO PERFORM GIS MAPPING, ANALYSIS AND OUTREACH**  
21 **MATERIALS DEVELOPMENT FOR THE PURCHASE OF DEVELOPMENT RIGHTS**  
22 **PROGRAM, IN THE AMOUNT OF \$43,000**

23  
24 *Frazey moved* to recommend approval to the full Council.

25  
26 The motion carried by the following vote:

27 **Ayes:** Byrd, Frazey, and Sidhu (3)

28 **Nays:** None (0)

- 29  
30 **5. AB2019-330 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
31 **ENTER INTO A 2 YEAR AGREEMENT BETWEEN WHATCOM COUNTY AND WEST**  
32 **PUBLISHING FOR ONLINE DATABASE AND SOFTWARE SUBSCRIPTIONS**

33  
34 *Frazey moved* to recommend approval to the full Council.

35  
36 Brad Bennett, Administrative Services Department, answered questions about the  
37 subscription service.

38  
39 The motion carried by the following vote:

40 **Ayes:** Byrd, Frazey, and Sidhu (3)

41 **Nays:** None (0)

- 42  
43 **6. AB2019-311 REQUEST AUTHORIZATION FOR THE COUNTY EXECUTIVE TO**  
44 **AWARD BID #19-37 AND ENTER INTO A SUBSEQUENT CONTRACT BETWEEN**  
45 **WHATCOM COUNTY AND HERRON VALLEY, INC. DBA BAYSIDE SERVICES,**  
46 **FOR THE ANNUAL STREET SWEEPING AND CLEANING SERVICES OF THE**  
47 **LAKE WHATCOM AND LAKE SAMISH WATERSHED AREAS, IN THE AMOUNT**  
48 **OF \$75,000**

49  
50 *Byrd moved* to recommend approval to the full Council.

51

1 Jon Hutchings, Public Works Department Director, gave a staff report and answered  
2 questions on the street sweeping program and measuring how much phosphorus is diverted  
3 from the lake due to street sweeping.  
4

5 The motion carried by the following vote:

6 **Ayes:** Byrd, Frazey, and Sidhu (3)

7 **Nays:** None (0)  
8  
9

10 **OTHER BUSINESS**

11  
12 There was no other business.  
13  
14

15 **ADJOURN**

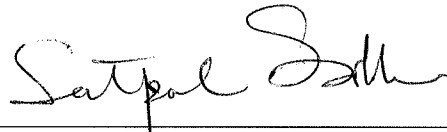
16  
17 The meeting adjourned at 12:25 p.m.  
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20 ATTEST:

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26 Dana Brown-Davis, Council Clerk

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WASHINGTON

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31 Satpal Sidhu, Committee Chair

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31 Jill Nixon, Minutes Transcription