



## **MEMORANDUM**

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Unity Care Northwest – COVID Community Vaccine Clinic Support Contract  
**DATE:** July 26, 2021

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Attached is a contract between Whatcom County and Unity Care Northwest for your review and signature.

- **Background and Purpose**

This contract is in response to a notification from Whatcom County Health Department to locally enrolled COVID-19 vaccine providers of Federal Emergency Management Agency (FEMA) funding available to reimburse eligible expenses for support provided at mass vaccination clinics. This contract provides reimbursement of professional and support services provided by Unity Care Northwest personnel who supported clinic planning, implementation, administration, technical assistance, and administration of vaccine at Whatcom County's Community Vaccine Clinic (CVC) at Bellingham Technical College.

- **Funding Amount and Source**

Funding for this contract may not exceed \$55,950. Funds under the contract are made available by a grant awarded by FEMA, passed through the Washington State Department of Health Mass Vaccination FEMA Grant (CFDA 97.036). These funds are included in the 2021 budget. Council approval is required as funding exceeds \$40,000.

Please contact Cindy Hollinsworth, Communicable Disease & Epidemiology Manager at 360-778-6160 ([CHollins@co.whatcom.wa.us](mailto:CHollins@co.whatcom.wa.us)) or Kathleen Roy at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)), if you have any questions or concerns regarding this request.

