

Jon Hutchings  
Director



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## Memorandum

**To:** The Honorable Satpal Sidhu, Whatcom County Executive and  
The Honorable Members of the Whatcom County Council

**Through:** Jon Hutchings, Director *JH*

**From:** James P. Karcher, P.E., County Engineer *JPK*  
Doug Ranney, P.E., Engineering Manager *DWR* 07/29/2020

**Date:** September 15, 2020

**Re:** Code Revision Proposal for WCC 12.60.040 – Appointment and  
Responsibilities of the Citizen Address and Road Name Appeals Committee

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### Requested Action

Public Works respectfully requests that the County Council adopt the proposed ordinance to amend Whatcom County Code (WCC) Chapter 12.60.040 – Appointment and responsibilities of the citizen address and road naming appeals committee. If adopted, the Council should then make a determination whether to request applications for appointment to the committee or leave it vacant at this time.

### Background and Purpose

The Council Public Works and Health Committee asked Public Works to propose a revision to the subject Chapter in an effort to clarify which body is correct for consideration and decision of addressing and road name appeals. Rather than revising the code section to completely dissolve the addressing appeals committee, the proposed language makes appointment to the committee optional for the council. The 'shall' is proposed to be revised to a 'may'. This provides the flexibility to delegate appeals during periods of high volume re-assignments but still stay current with infrequent appeals. The proposal also clarifies that in the absence of an appointed committee, the Council will directly consider and decide any appeal.

### Information

This ordinance will allow the Council flexibility in delegating appeal decision authority to a citizen committee or keeping direct control of appeals.

Please contact Doug Ranney at extension 6255 with any questions regarding this ordinance.