



## MEMORANDUM

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Kulshan Supported Employment – Services to Individuals with Developmental Disabilities Contract Amendment #4  
**DATE:** May 28, 2020

---

Attached is a contract amendment between Whatcom County and Kulshan Supported Employment for your review and signature.

▪ **Background**

This contract provides “Pathways to Employment” and “Community Inclusion” services to eligible individuals with developmental disabilities. Pathways to Employment services are designed to assist individuals to pursue and maintain paid employment in integrated community settings. Community Inclusion services are designed to increase participation and inclusion in the community. In January 2020, 325 adults in Whatcom County received employment services (80% of whom are employed and earning wages) and 32 individuals received community inclusion services.

▪ **Purpose**

These are Medicaid entitlement services provided to COVID-vulnerable clients. Council approval is required prior to 7/1/2020 in order to continue these services. Clients authorized under the County contract are approved for a Federal program, managed by the Department of Social and Health Services, Developmental Disabilities Administration (DSHS/DDA), which provides them access to a set of required services, including the services provided through this contract. By accepting revenue from DSHS, the County is obligated to continue to provide these services. Kulshan Supported Employment is one of four community providers offering these services and the purpose of this amendment is to renew the contract for an additional year.

▪ **Funding Amount and Source**

The source of funding for this contract is the Washington State DSHS/DDA. Funding includes state dollars and federal Medicaid Match. Total compensation under this contract will vary depending on the number of clients and the types of services authorized, however, the estimated authorized service level is \$1,066,912. Council approval is required as estimated funding exceeds 10% of the previously approved budget.

Please contact Kathleen Roy at extension #6007 if you have any questions regarding this agreement.

Encl.