

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No. \_\_\_\_\_

Originating Department:	Whatcom County Council	
Division/Program: <i>(i.e. Dept. Division and Program)</i>		
Contract or Grant Administrator:	Whatcom County Council	
Contractor's / Agency Name:	Cascadia Law Group, Attorneys at Law	
Is this a New Contract? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If not, is this an Amendment or Renewal to an Existing Contract? If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> 201903021
Does contract require Council Approval? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If No, include WCC: _____ <small>(see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)</small>	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, RFP and Bid number(s): _____	Contract _____ Cost Center: _____
Is this agreement excluded from E-Verify? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.		
If YES, indicate exclusion(s) below:		
<input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <span style="margin-left: 150px;"><input type="checkbox"/> Contract for Commercial off the shelf items (COTS).</span> <input type="checkbox"/> Contract work is for less than 120 days. <span style="margin-left: 150px;"><input type="checkbox"/> Work related subcontract less than \$25,000.</span> <input type="checkbox"/> Interlocal Agreement (between Governments). <span style="margin-left: 150px;"><input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.</span>		
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>\$40,000.00</u> This Amendment Amount: \$ <u>\$25,000.00</u> Total Amended Amount: \$ <u>\$65,000.00</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.	
Summary of Scope: This amendment adds 3 additional tasks to the original scope of work, including reviewing SEPA checklist and providing advice on SEPA compliance, providing additional legal advice and drafting of proposed revisions throughout the Planning Commission and Council review processes, and drafting the final ordinance and supporting findings.		
Term of Contract: 1 year	Expiration Date: March 31, 2020	

Contract Routing:	1. Prepared by: <u>Council Staff</u>	Date: <u>8/19/19</u>
	2. Attorney signoff: <u>KNF</u>	Date: <u>8/19/19</u>
	3. AS Finance reviewed: <u>mdc</u>	Date: <u>8/27/19</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

Whatcom County Contract No.  
\_\_\_\_\_

Amendment No. 1  
Whatcom County Contract No. 201903021  
CONTRACT BETWEEN WHATCOM COUNTY AND  
CASCADIA LAW GROUP PLLC

THIS AMENDMENT is to the Contract between Whatcom County and Cascadia Law Group PLLC, dated April 10, 2019, and designated Whatcom County Contract No.201903021. In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment increases the maximum consideration by \$25,000.00 to a total consideration of \$65,000.00.

This Amendment also adds the following to the Scope of Work, Exhibit A:

1. Review the draft environmental checklist prepared by County staff and provide legal advice regarding compliance with the State Environmental Policy Act (SEPA).
2. In addition to attendance (telephonic or in person) at the meetings included in the original scope of work, the Contractor shall, upon request, provide legal advice to the Whatcom County Planning Commission and the Whatcom County Council during the upcoming review process, to include legal review and drafting of changes to the proposed code amendments.
3. The Contractor shall draft the final ordinance, including detailed findings, and shall assist in ensuring the record supports those findings.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect August 15, 2019, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Cascadia Law Group PLLC have executed this Amendment on the date and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.



**CONTRACTOR INFORMATION:**

Address:

1201 Third Avenue, Suite 320  
Seattle, WA 98101- 2933

Mailing Address:

1201 Third Avenue, Suite 320  
Seattle, WA 98101- 2033

Contact Name: Rod Brown

Contact Phone: (206) 292-6300

Contact FAX: (206) 292-6301

Contact Email: [rbrown@gscadialaw.com](mailto:rbrown@gscadialaw.com)