



MEMORANDUM

TO: Jack Louws, County Executive
FROM: Debbie Adelstein, Auditor *Debbie Adelstein*
RE: Digital Image Enhancement Services
DATE: August 21, 2019

Enclosed are two (2) originals of the proposed contract for Digital Image Enhancement Services between US Imaging, Inc. and Whatcom County Auditor for your review and signature.

▪ **Background and Purpose**

For the last ten plus years the Auditor's Office has been expanding the number of digital images available to the public through our *Online Document Search*. The completion of this digital image enhancement project will provide the County with quality digital images back to 1853. These images will be added to the recording system and eventually be made available to the public for viewing and research.

▪ **Funding Amount and Source**

This will be a multi-year project beginning in 2019 and finishing in 2020. The total number of images is an estimate. For that reason, the contract is for a not to exceed amount of \$128,000.00. The funding for this contact is provided in the 2019 (\$48,000) and 2020 (\$80,000) budget in the Auditor's O & M Fund.

▪ **Differences from Previous Contract**

There is no previous contract.

Please contact Stacy Henthorn at extension 5120, if you have any questions or concerns regarding the terms of this agreement,

Encl.