

**Whatcom County  
Superior Court Administration  
Superior-Juvenile/ County Clerk**  
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**David L. Reynolds**  
Director

July 3, 2019

TO: Whatcom County Council  
FROM: David Reynolds, Director of Superior Court Administration  
RE: Budget Supplemental: Position Control for Pre-Trial Services Officer

The 2019 Budget Supplemental set for the July 23, 2019 Council Meeting reflects a position control for a Pre-Trial Services Officer in Superior Court. Budget authority to support this position was approved as part of the 2019-2020 budget, however, determination of how the position would be filled was to be determined.

After hiring a Pre-Trial Services Coordinator who began this past June, and consulting with Superior Court Judge Garrett, we have determined filling this position as a Pre-Trial Services Officer is the appropriate next step.

Should you have any questions, please do not hesitate in contacting me at X 5565.