



**MEMORANDUM**

**TO:** Jack Louws, County Executive

**FROM:** <sup>ADD</sup> Regina A. Delahunt, Director

**RE:** Washington State Department of Social and Health Services (DSHS) –  
Working Advance Long-Term Payable Agreement

**DATE:** June 18, 2019

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Enclosed is one (1) original of an agreement between Whatcom County and Washington State Department of Social and Health Services for your review and signature.

▪ **Background and Purpose**

DSHS provides Whatcom County with an advance in funding to help manage cash for DSHS-funded programs. This type of arrangement has been in place for many years and this agreement continues the arrangement for an additional year.

▪ **Funding Amount and Source**

The current balance of the long term working capital advance is \$104,758 and Whatcom County is authorized to draw up to \$300,000, if needed. Council approval is required per RCW 39.34.030(2) for agreements between public agencies.

Please contact Kathleen Roy at extension #6007 if you have any questions regarding this agreement.

Encl.

