

PUBLIC WORKS DEPARTMENT

JON HUTCHINGS
Director



ENGINEERING SERVICES
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MEMORANDUM

TO: The Honorable Jack Louws, Whatcom County Executive, and
The Honorable Whatcom County Council

THROUGH: Jon Hutchings, Public Works Director *JH*

FROM: Joe Rutan, P.E., County Engineer/Assistant Director *JR*
Mike Donahue, P.E., Engineering Manager *MD 5/21/19*

RE: Request authorization for the County Executive to enter into a contract between
Whatcom County and Transpo Group USA, Inc., to develop the Whatcom County
ADA Transition Plan, in the amount of \$145,251.99

DATE: May 21, 2019

Enclosed for your review and signature are two (2) originals of a contract between Transpo Group USA, Inc. (Transpo), and Whatcom County.

▪ **Background and Purpose**

Public Works respectfully requests that the County Council authorize the County Executive to enter into an agreement with Transpo to develop the Whatcom County ADA Transition Plan. This project is listed as Project No. R31 in our 2019-2024 Six-Year Transportation Improvement Program (STIP).

This agreement allows for Transpo's development of an ADA Transition Plan as required in ADA Title II, Part 35, Subpart D—Program Accessibility § 35.150 (d)(3) for facilities within the public rights-of-way of Whatcom County. Consultant tasks will include project management and coordination, evaluation of existing barrier removal practices, stakeholder engagement and public outreach, self-assessment data collection, implementation schedule, and draft and final plan to be presented to Council for approval.

▪ **Funding Amount and Source**

This contract in the amount of \$145,251.99 will be funded by Engineering Services-Traffic 2019 base budget (cost center 10854, work order #20212)

Please contact Mike Donahue at extension 6250 if you have any questions regarding this agreement.

Enclosures