



**MEMORANDUM**

**TO:** Jack Louws, County Executive  
**FROM:** <sup>ADD</sup> Regina A. Delahunt, Director  
**RE:** Skagit County – Community Development Block Grant Interlocal Agreement  
**DATE:** March 29, 2019

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Enclosed is one (1) original of a contract between Whatcom County and Skagit County for your review and signature.

▪ **Background and Purpose**

Skagit County has been awarded a \$750,000 Community Development Block Grant (CDBG) from the Washington State Department of Commerce. The CDBG will assist eligible, low-income home buyers to fund the acquisition of affordable homes in Island, San Juan, Skagit, and Whatcom Counties. Skagit County will administer the Grant on behalf of each of the four counties, funding down payment assistance grants and loans for an estimated eight homes in each county. The purpose of this agreement is to acknowledge Skagit County as the administrator of the CDBG funds to Whatcom County recipients and to reimburse Skagit County for their administrative services.

▪ **Funding Amount and Source**

This contract is funded through Skagit County from the Washington State Department of Commerce CDBG. Skagit County will administer this regional grant on behalf of Whatcom County. Skagit County intends to provide Whatcom County residents with a total of approximately \$150,000 - \$ 200,000 in homeowner down-payment assistance through the CDBG award. Whatcom County's share of the costs for Skagit County to administer this grant is \$2,000. Council approval is required per RCW 39.34.030 for agreements between public agencies.

Please contact Barbara Johnson-Vinna at extension #6046 if you have any questions regarding this agreement.

Encl.

