



## MEMORANDUM

TO: The Honorable Members of the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Elizabeth Kosa, Public Works Director

FROM: Paula J. Harris, P.E., River and Flood Manager *PJH*  
Gary Stoyka, Natural Resources Manager *GS*

RE: City of Everson – Cost Reimbursement Agreement – Amendment No. 1  
Funding Support for Participation in the FLIP Planning Process (Project No. 722002)

DATE: April 18, 2023

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Enclosed are two (2) originals of a cost reimbursement agreement amendment between the Whatcom County Flood Control Zone District (FCZD) and the City of Everson for your review and signature.

### Requested Action

Public Works respectfully requests that the County Council, acting for the FCZD Board of Supervisors, enter into a cost reimbursement agreement amendment with the City of Everson to increase budget for participation in the Floodplain Integrated Planning (FLIP) process including participation on the FLIP Steering Committee, FLIP Team, and FLIP Reach Teams.

### Background and Purpose

A cost reimbursement agreement with the City of Everson was executed on January 23, 2023. An error was made on the agreement; the contract amount should have been \$48,000 instead of \$24,000 that was in the executed version. This amendment is being brought before the Council as the total contract amount exceeds \$40,000 threshold for Council approval. All other terms and conditions of the original contract shall remain in full force and effect.

The Cities of Everson, Nooksack and Sumas (Small Cities) are represented in the FLIP planning process by a consultant from Reichart and Ebe (R&E). The FCZD was awarded a '21-'23 biennium Floodplains by Design (FbD) grant from the Department of Ecology which included funding to support the Small Cities' participation in the FLIP process. The cost reimbursement agreement and this amendment are with the City of Everson (City) and the City has retained R&E to represent all three small cities.

### Funding Amount and Source

This cost reimbursement agreement amendment proposes to add \$24,000 to the original contract amount for a total contract amount of \$48,000 over two years. This amount will be reimbursed by the '21-'23 FbD grant task "Ag, Tribal & Small City Support / Integration" and the 20% match will be provided by the City of Everson.

Please contact Paula Harris at extension 6285, if you have any questions or concerns regarding the terms of this Contract.