



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Road2Home – Severe Weather Shelter Contract Amendment #3  
**DATE:** APRIL 26, 2023

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Attached is a contract amendment between Whatcom County and Road2Home for your review and signature.

▪ **Background and Purpose**

Whatcom County continues to experience a shortage of emergency shelters during severe weather episodes to unsheltered individuals. The severe weather experienced in Whatcom County over the last few years has demonstrated a need to provide additional shelter options for the County's most vulnerable people. This contract provides funding for Road2Home to provide overnight services to unsheltered individuals when temperatures and weather conditions reach levels, as determined by Health and Community Services, that would endanger the lives of those who do not have adequate shelter. This amendment increases funding by \$16,000, to support the unexpectedly high cost of operating the shelters which opened seven times between February 21<sup>st</sup> through February 28<sup>th</sup>.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$95,729 is provided by the Washington State Department of Commerce Emergency Solutions Grant (ESG-CV – CFDA 14.231) and American Rescue Plan Act (ARPA – CFDA 21.027). These funds are included in the 2023 budget. Council authorization is required as this amendment exceeds 10% of the amount authorized by Council on 02/07/2023.

▪ **Differences from Previous Contracts**

Section	Revision Purpose
Exhibit B – Compensation	<ul style="list-style-type: none"><li>• Shift \$736 in funding for transportation and utility line items to personnel</li><li>• Increase funding by \$16,000 in personnel and subsequent indirect to support the unexpectedly high cost of operating the shelters.</li></ul>

Please contact Amanda Burnett, Human Services Supervisor at 360-778-6069 ([ABurnett@co.whatcom.wa.us](mailto:ABurnett@co.whatcom.wa.us)) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)), if you have any questions.

Encl.