



**DATE:** February 17, 2023  
**TO:** Tyler Schroeder, Director of Administrative Services  
**FROM:** Brad Bennett, AS Finance Manager  
**SUBJECT:** Approval to Purchase Two (2) 2023 Ford Transit Passenger Vans (Additions to Fleet)

• **Background & Purpose**

Public Works Equipment Services, on behalf of the Health Department requests approval to purchase two (2) 2023 Ford Transit Passenger Vans, using the WA State Contract #05916 (expires 01/05/2025). These units will be used by the Health Department, Alternative Response Team, in the performance of county business.

The vendor is Bud Clary Ford/Hyundai, located in Longview, Washington, and the total for this purchase is \$73,707.66, including delivery and sales tax.

• **Funding**

Funding for these additions to fleet was approved in the Behavioral Health Program fund by Council on Supplemental ID #2023-3846, and appropriated on Ordinance #2023-001. I concur with this request.

A handwritten signature in blue ink, appearing to read "Brad Bennett", is written over a horizontal line.

AS Finance Manager

Approved as recommended:

\_\_\_\_\_  
Director of Administrative Services

Date of Council Action \_\_\_\_\_

**WHATCOM COUNTY  
PUBLIC WORKS DEPARTMENT**



**EQUIPMENT SERVICES DIVISION**  
901 W. Smith Road  
Bellingham, WA 98226-9610  
Phone (360) 778-6400  
Fax (360) 778-6401

**Elizabeth Kosa**  
Interim Director

**Garrett Reynolds, Superintendent**

**MEMORANDUM**

**To:** Brad Bennett, AS Finance Manager  
**Through:** Elizabeth Kosa, Interim Public Works Director *gpk FOR E. Kosa*  
**From:** Matt Cooper, Equipment Services Crew Leader *mecc*  
**Date:** February 13, 2023  
**Re:** Purchase of two (2) 2023 Ford Transit Passenger Vans (WA State Contract #05916)

**Requested Action**

I am requesting Executive approval to purchase two (2) 2023 Ford Transit Passenger Vans from the Washington State Bid Procurement List (Contract #05916). The current state contract is valid through January 5, 2025. The vans are an addition to the Health Department's fleet, approved through supplemental budget ID #2023-3846 on February 7, 2023.

**Background and Purpose**

The Health Department received expenditure authority of dedicated grant funding for the Capital Funds portion of a grant from the WA Health Care Authority (HCA) for the Alternative Response Team (ART) pilot program. These expenditures include vehicles for the ART Teams.

Whatcom County ART is a community-based program that provides a rapid alternative response to aid people in crisis from known or suspected mental illness, substance use, or inability to care for themselves in the moment of crisis. ART will respond to non-emergent 911 and be deployed as an alternative to Law Enforcement encounters and unnecessary Emergency Department use.

VENDOR	YEAR / MAKE / MODEL	QTY	PRICE EACH	TOTAL
Bud Clary Ford/Hyundai	2023 Ford Transit Passenger Van	2	\$33,998.00	\$67,996.00
			Sales Tax @ 8.4%	\$5,711.66
			<b>GRAND TOTAL:</b>	<b>\$73,707.66</b>

**Funding Amount and Source**

The ART pilot program is being funded by a combination of State Proviso funds, City of Bellingham funds, and County ARPA funds. SB 5693 approved in the state legislature allocating dedicated funding to Whatcom County in 2022 and 2023 for ART operations. Vehicle spending authority was originally approved by Council in the 2022 budget but supply chain delays have changed this to a 2023 spending authority request, and were approved via Supplemental Budget Request #2023-3846 on February 7, 2023 in the amount of \$149,000. I am requesting Executive approval to purchase these two units from Bud Clary Ford/Hyundai of Longview, WA for the base price of \$33,998.00 each, plus 8.4% sales tax of \$2,855.83 each for a total amount of \$73,707.66.

**Recommended Action**

Please approve this purchase and forward to the Executive and County Council for approval at the March 07, 2023 County Council Meeting. Please contact Matt Cooper at extension 6434 if you have any questions or concerns.

Contract #: 05916

Dealer: Bud Clary Ford Hyundai (W403)  
700 7th Avenue  
PO Box 127  
Longview WA 98632

Dealer Contact: Kathleen Brennan  
Dealer Phone: (360) 423-4321 Ext: 7183  
Dealer Email: [ford.orders@budclary.com](mailto:ford.orders@budclary.com)

**Organization Information**

Organization: WHATCOM COUNTY - 13700

Email: [CJordan@co.whatcom.wa.us](mailto:CJordan@co.whatcom.wa.us)

Quote Notes: Please submit purchase request and send PO

Vehicle Location: BELLINGHAM

**Color Options & Qty**

Frozen White (Z2) - 2

Tax Exempt: N

**Vehicle Options**

Order Code	Option Description	Qty	Unit Price	Ext. Price
2023-0426-001	2023 Ford Transit Connect Mini Passenger Van	2	\$33,228.00	\$66,456.00
2023-0426-002	INFORMATION ONLY: Order-to-delivery timing remains very fluid due to the continuing global supply chain shortages, labor instability and high volume of nationwide orders being submitted. Ford Motor Company is not able to guarantee that this vehicle will be produced during the current model year production cycle. Also, due to uncontrollable increasing costs of raw materials, Ford might not be able to provide price protection for vehicles that will need to be re-ordered as 2024 model year. If Ford is unable to build this vehicle, we will contact you when we receive notification, offering the choice of order cancellation without penalty or acceptance of 24MY CARS contract pricing to re-order vehicle (and upfits if applicable) with factory expedited scheduling.	2	\$0.00	\$0.00
2023-0426-003	INFORMATION ONLY: Bud Clary Ford offers a \$300 prompt payment discount if payment is made within 20 days of vehicle delivery	2	\$0.00	\$0.00
2023-0426-004	INFORMATION ONLY: Bud Clary Ford CARS Cancellation Fees: NO fee to cancel order if vehicle has not been scheduled for production and is able to be cancelled at factory. \$500 cancellation fee if vehicle has been serialized and is locked in for production by manufacturer. \$750 cancellation fee if vehicle has been delivered to customer and must be picked up by dealer and re-stocked into inventory. Absolutely NO cancellation if customer has licensed/registered vehicle. Upfits/Equipment ordered for vans, trucks, chassis cabs and police/fire vehicles will have a 10-30% re-stocking fee; custom bodies cannot be cancelled	2	\$0.00	\$0.00
2023-0426-005	INFORMATION ONLY: Transit Connects are produced in Spain, so order-to-delivery will be 150 days minimum.	2	\$0.00	\$0.00
2023-0426-010	2023 Ford Transit Connect, 6-Passenger (2/2/2) Minivan, XL Trim Level, 121in Long Wheelbase (LWB) (190in OL), 2.0L GDI I-4 Gas Engine with Auto Stop/Start Technology, 8-Speed SelectShift Automatic Transmission, 24/29 MPG, (E9E/200A/992/448/121WB/87R/TTCB) -- THIS IS THE BASE VEHICLE. Please refer to Vehicle Standard Specifications for complete description.	2	\$0.00	\$0.00
2023-0426-019	Privacy Glass, 2nd Row Back (included with XLT Trim Upgrade) (924)	2	\$420.00	\$840.00
2023-0426-205	Fire Extinguisher, 2.5# Dry Chemical ABC Rated w/ Mounting Bracket (DLR)	2	\$43.00	\$86.00
2023-0426-206	Flare Kit, 3 Piece Triangle, for roadside emergency use (DLR)	2	\$57.00	\$114.00
2023-0426-229	Stock Vehicle Upcharge (Call dealer for availability) (DLR)	2	\$250.00	\$500.00

**Quote Totals**

**Total Vehicles:** 2

**Sub Total:** \$67,996.00

**8.4 % Sales Tax:** \$5,711.66

**Quote Total:** \$73,707.66

## Supplemental Budget Request

**Health**

**Response Division**

Suppl ID # 3846 Fund 124 Cost Center 124135 Originator: Malora Christensen

Expenditure Type: One-Time Year 1 2023 Add'l FTE  Add'l Space  Priority 1

**Name of Request: Capital Improvements for Alternative Response (ART)**

X *Malora Christensen* 12/22/22  
 Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	4334.0691	HCA	(\$1,626,000)
	6510	Tools & Equip	\$72,186
	6510	Tools & Equip	\$56,650
	7350	Buildings & Structures	\$151,680
	7410	Equipment-Capital Outlay	\$149,000
	8351	Operating Transfer Out	\$1,196,484
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

The Health Department requests expenditure authority of dedicated grant funding for the Capital Funds portion of the grant from the WA Health Care Authority (HCA) for the Alternative Response Team (ART) pilot program. These expenditures include:

- Vehicles for the ART Teams,
- Furniture and equipment for the ART offices and partner respite meetings spaces at the Old Triage space on Division Street
- Furniture and equipment for the ART offices in the 2nd floor of the Way Station on State Street
- Tenant Improvements for the ART space at the Old Triage space on Division Street
- Tenant Improvements for the ART space within the new Way Station on State Street, as part of the overall State Street remodeling for the new Way Station.

The operating expenses for ART are already included in the 2023 Budget. Vehicle spending authority was originally approved by Council in the 2022 budget but supply chain delays have changed this to a 2023 spending authority request.

Whatcom County ART is a community-based program that provides a rapid alternative response to aid people in crisis from known or suspected mental illness, substance use, or inability to care for themselves in the moment of crisis. ART will respond to non-emergent 911 and be deployed as an alternative to Law Enforcement encounters and unnecessary Emergency Department use.

The pilot program is being funded by a combination of State Proviso funds, City of Bellingham funds, and County ARPA funds. SB 5693 approved in the state legislature allocating dedicated funding to Whatcom County in 2022 and 2023 for ART operations. This supports three positions on the team. This request establishes spending authority for program operational expenses.

**1b. Primary customers:**

ART serves Whatcom County residents who require intensive supports and coordination among providers to address crisis situations. ART will support those community members struggling with mental health challenges, substance use disorders, experiencing homelessness or living in extreme poverty.

**2. Problem to be solved:**

Within our community, there are people who lack adequate care for behavioral health challenges. Many of these community members rely heavily on 911, crisis services or are heavily involved in the legal system.

## Supplemental Budget Request

Health

Response Division

Suppl ID # 3846

Fund 124

Cost Center 124135

Originator: Malora Christensen

Many of the calls to 911 do not require a law enforcement or fire/EMT response and divert those resources from higher priority calls. Further, the public is presented with a confusing array of other phone numbers to call when dealing with behavioral health concerns, each of which has different response criteria, hours of operation, and coverage areas.

### 3a. Options / Advantages:

Whatcom County Health Department's new Response Systems Division affords a unique opportunity to coordinate responses to vulnerable and widely diverse populations with unmet needs or in some level of crisis, often in adverse situations. Response Teams work in community settings such as public spaces, homes, homeless shelters, or encampments. They work with a variety of interagency partners—paired with law enforcement or emergency medical professionals, co-responders—or independently; some may be deployed from What-Comm 911.

### 3b. Cost savings:

Coordinated behavioral health services and non-medical, non-law enforcement responses to low-acuity 9-1-1 calls are less expensive and often more effective than numerous emergency service responses from EMS or law enforcement.

### 4a. Outcomes:

ART will provide a rapid alternative response to aid people in distress or crisis from known or suspected mental illness, substance use or inability to care for themselves in the moment of crisis. ART will improve the lives of people experiencing crisis by diverting them from the criminal justice system, the hospital, and from using 911 as a service provider; and will provide alternative pathways to address their mental health and behavioral health crisis, linking them to essential services. By providing an alternative to EMS and law enforcement and working closely with existing crisis services, ART enhances the ability to support community members in crisis. The Health Department anticipates serving 1,000-1,200 calls within the first year of the program.

### 4b. Measures:

Number of responses. Types of responses. Outcomes of responses. Impact on emergency services and 9-1-1 dispatch.

### 5a. Other Departments/Agencies:

Facilities, Information Technology, Purchasing.

### 5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney, Projects and Operations Manager in Facilities, will oversee building renovation projects.

### 6. Funding Source:

Washington State Health Care Authority / Washington State budget proviso funds SB 5693