

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No. \_\_\_\_\_

Originating Department: _____	
Division/Program: <i>(i.e. Dept. Division and Program)</i> _____	
Contract or Grant Administrator: _____	
Contractor's / Agency Name: _____	

Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes    No  
 Yes    No    If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: \_\_\_\_\_

Does contract require Council Approval?    Yes    No    If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?  
 Yes    No    If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded?  
 Yes    No    If yes, Whatcom County grant contract number(s): \_\_\_\_\_

Is this contract the result of a RFP or Bid process?    Contract  
 Yes    No    If yes, RFP and Bid number(s): \_\_\_\_\_ Cost Center: \_\_\_\_\_

Is this agreement excluded from E-Verify?    No    Yes    If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

Professional services agreement for certified/licensed professional.    Goods and services provided due to an emergency  
 Contract work is for less than \$100,000.     Contract for Commercial off the shelf items (COTS).  
 Contract work is for less than 120 days.     Work related subcontract less than \$25,000.  
 Interlocal Agreement (between Governments).     Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ _____ This Amendment Amount: \$ _____ Total Amended Amount: \$ _____	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> <ol style="list-style-type: none"> <li>1. Exercising an option contained in a contract previously approved by the council.</li> <li>2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.</li> <li>3. Bid or award is for supplies.</li> <li>4. Equipment is included in Exhibit "B" of the Budget Ordinance.</li> <li>5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.</li> </ol>
Summary of Scope: _____	

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Term of Contract: _____	Expiration Date: _____
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Contract Routing:	1. Prepared by: _____	Date: _____
	2. Attorney signoff: _____	Date: _____
	3. AS Finance reviewed: _____	Date: _____
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____



**Washington State  
Department of Transportation**

<b>Supplemental Agreement Number</b> _____		Organization and Address	
Original Agreement Number		Phone:	
Project Number	Execution Date	Completion Date	
Project Title	New Maximum Amount Payable		
Description of Work			

The Local Agency of \_\_\_\_\_ desires to supplement the agreement entered in to with \_\_\_\_\_ and executed on \_\_\_\_\_ and identified as Agreement No. \_\_\_\_\_

All provisions in the basic agreement remain in effect except as expressly modified by this supplement. The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: \_\_\_\_\_

**III**

Section V, PAYMENT, shall be amended as follows:

as set forth in the attached Exhibits, and by this reference made a part of this supplement. If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Approving Authority Signature

**Approved as to form:**  
approved electronically CQ/JEL 11-15-22  
\_\_\_\_\_  
**Christopher Quinn**  
Senior Deputy Prosecuting Attorney – Civil Division

\_\_\_\_\_  
Date

## ***Exhibit A*** ***Scope of Work***

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The Consultant, Trantech Engineering, LLC, shall provide structural analysis and design services related to the Whatcom County Bridge Program on an on-call basis. The County shall issue task orders for specific assignments under this agreement. The task orders shall define the scope of the task, the nature of the products and deliverables, and the allowable expenses to be billed for that task in accordance with Exhibit D. only those expenses specifically approved by the County in a task order shall be compensable under this agreement.

The County makes no express or implied guarantees as the minimum amount of expenditures that shall be requested and approved under this agreement.

## Actuals Not To Exceed Table (ANTE)

**Whatcom County On-Call Structural Engineering Services**  
**TranTech Engineering, LLC**  
**365 118th Ave SE, Suite 100**  
**Bellevue, WA 98005**  
**11-15-2022**

Job Classifications	Direct Labor Rate NTE*	Overhead NTE*	Fixed Fee NTE	All Inclusive Hourly Billing Rate NTE
		<b>130.57%</b>	<b>30.00%</b>	
Office Assistant	\$24.43	\$31.90	\$7.33	\$63.66
Administrative 1	\$24.43	\$31.90	\$7.33	\$63.66
Administrative 2	\$47.93	\$62.58	\$14.38	\$124.89
Administrative 3	\$47.93	\$62.58	\$14.38	\$124.89
Office Engineer	\$53.92	\$70.40	\$16.18	\$140.50
CAD Technician	\$46.54	\$60.77	\$13.96	\$121.27
Senior CAD Technician	\$50.33	\$65.72	\$15.10	\$131.14
Staff Structural Engineer 1	\$50.33	\$65.72	\$15.10	\$131.14
Staff Structural Engineer 2	\$53.92	\$70.40	\$16.18	\$140.50
Project Structural Engineer	\$71.90	\$93.88	\$21.57	\$187.35
Senior Structural Engineer	\$83.87	\$109.51	\$25.16	\$218.54
Project Manager	\$77.88	\$101.69	\$23.36	\$202.93
Construction Inspector	\$53.92	\$70.40	\$16.18	\$140.50
Construction Senior Inspector	\$71.90	\$93.88	\$21.57	\$187.35
Construction Manager	\$94.66	\$123.60	\$28.40	\$246.66
Resident Engineer	\$94.66	\$123.60	\$28.40	\$246.66
Principal Engineer	\$106.65	\$139.25	\$32.00	\$277.90
Engineer	\$41.95	\$54.77	\$12.59	\$109.31
Marine Engineer	\$83.87	\$109.51	\$25.16	\$218.54
Staff Civil Engineer	\$47.93	\$62.58	\$14.38	\$124.89
Project Civil Engineer	\$59.91	\$78.22	\$17.97	\$156.11
Senior Civil Engineer	\$71.90	\$93.88	\$21.57	\$187.35
Specialty Technician	\$53.92	\$70.40	\$16.18	\$140.50
Bridge Rehabilitation Specialist	\$68.26	\$89.13	\$20.48	\$177.87
Bridge Technician 2	\$58.17	\$75.95	\$17.45	\$151.57
QA/QC Engineer	\$99.09	\$129.38	\$29.73	\$258.20
ROW Manager	\$75.62	\$98.74	\$22.69	\$197.04

\* WSDOT Approved Rates and Audited Overhead



**Washington State  
Department of Transportation**

**Development Division**  
Contract Services Office  
PO Box 47408  
Olympia, WA 98504-7408  
7345 Linderson Way SW  
Tumwater, WA 98501-6504

TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

July 22, 2022

Tran Tech Engineering, LLC  
12011 NE 1<sup>st</sup> street, Suite 305  
Bellevue, WA 98005

Subject: Acceptance FYE 2021 ICR – Risk Assessment Review

Dear Kash Nikzad:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2021 ICR of 130.57% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email [consultantrates@wsdot.wa.gov](mailto:consultantrates@wsdot.wa.gov).

Regards;

A handwritten signature in blue ink that reads "Erik K. Jonson".

ERIK K. JONSON  
Contract Services Manager

EKJ:ah