

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No. _____

Originating Department: _____	
Division/Program: <i>(i.e. Dept. Division and Program)</i> _____	
Contract or Grant Administrator: _____	
Contractor's / Agency Name: _____	
<p>Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No</p> <p>Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____</p> <p>Does contract require Council Approval? Yes No If No, include WCC: _____</p> <p>Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)</p> <p>Is this a grant agreement?</p> <p>Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____</p> <p>Is this contract grant funded?</p> <p>Yes No If yes, Whatcom County grant contract number(s): _____</p> <p>Is this contract the result of a RFP or Bid process? Contract</p> <p>Yes No If yes, RFP and Bid number(s): _____ Cost Center: _____</p> <p>Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.</p> <p>If YES, indicate exclusion(s) below:</p> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Interlocal Agreement (between Governments). </div> <div> <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA. </div> </div>	
<p>Contract Amount:(sum of original contract amount and any prior amendments): \$ _____</p> <p>This Amendment Amount: \$ _____</p> <p>Total Amended Amount: \$ _____</p>	<p>Council approval required for; all property leases, contracts or bid awards exceeding \$40,000, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when:</p> <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	
Term of Contract: _____	Expiration Date: _____

Contract Routing:	1. Prepared by: _____ 2. Attorney signoff: _____ 3. AS Finance reviewed: _____ 4. IT reviewed (if IT related): _____ 5. Contractor signed: _____ 6. Submitted to Exec.: _____ 7. Council approved (if necessary): _____ 8. Executive signed: _____ 9. Original to Council: _____	Date: _____ Date: _____ Date: _____ Date: _____ Date: _____ Date: _____ Date: _____ Date: _____
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**Washington State
Department of Transportation**

Supplemental Agreement Number _____		Organization and Address	
Original Agreement Number			
Project Number		Phone:	
Project Title		Execution Date	Completion Date
Description of Work		New Maximum Amount Payable	

The Local Agency of _____
desires to supplement the agreement entered in to with _____
and executed on _____ and identified as Agreement No. _____
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days
for completion of the work to read: _____

III

Section V, PAYMENT, shall be amended as follows:

as set forth in the attached Exhibits, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate
spaces below and return to this office for final action.

By: _____ By: _____

Consultant Signature

Approving Authority Signature

Approved as to form:
approved electronically CQ/JEL 11-15-22

Christopher Quinn
Senior Deputy Prosecuting Attorney – Civil Division

Date

Exhibit A

Scope of Work

The Consultant, Trantech Engineering, LLC, shall provide structural analysis and design services related to the Whatcom County Bridge Program on an on-call basis. The County shall issue task orders for specific assignments under this agreement. The task orders shall define the scope of the task, the nature of the products and deliverables, and the allowable expenses to be billed for that task in accordance with Exhibit D. only those expenses specifically approved by the County in a task order shall be compensable under this agreement.

The County makes no express or implied guarantees as the minimum amount of expenditures that shall be requested and approved under this agreement.

Actuals Not To Exceed Table (ANTE)

Whatcom County On-Call Structural Engineering Services TranTech Engineering, LLC 365 118th Ave SE, Suite 100 Bellevue, WA 98005 11-15-2022				
Job Classifications	Direct Labor Rate NTE*	Overhead NTE* 130.57%	Fixed Fee NTE 30.00%	All Inclusive Hourly Billing Rate NTE
Office Assistant	\$24.43	\$31.90	\$7.33	\$63.66
Administrative 1	\$24.43	\$31.90	\$7.33	\$63.66
Administrative 2	\$47.93	\$62.58	\$14.38	\$124.89
Administrative 3	\$47.93	\$62.58	\$14.38	\$124.89
Office Engineer	\$53.92	\$70.40	\$16.18	\$140.50
CAD Technician	\$46.54	\$60.77	\$13.96	\$121.27
Senior CAD Technician	\$50.33	\$65.72	\$15.10	\$131.14
Staff Structural Engineer 1	\$50.33	\$65.72	\$15.10	\$131.14
Staff Structural Engineer 2	\$53.92	\$70.40	\$16.18	\$140.50
Project Structural Engineer	\$71.90	\$93.88	\$21.57	\$187.35
Senior Structural Engineer	\$83.87	\$109.51	\$25.16	\$218.54
Project Manager	\$77.88	\$101.69	\$23.36	\$202.93
Construction Inspector	\$53.92	\$70.40	\$16.18	\$140.50
Construction Senior Inspector	\$71.90	\$93.88	\$21.57	\$187.35
Construction Manager	\$94.66	\$123.60	\$28.40	\$246.66
Resident Engineer	\$94.66	\$123.60	\$28.40	\$246.66
Principal Engineer	\$106.65	\$139.25	\$32.00	\$277.90
Marine Engineer	\$41.95	\$54.77	\$12.59	\$109.31
Staff Civil Engineer	\$83.87	\$109.51	\$25.16	\$218.54
Project Civil Engineer	\$47.93	\$62.58	\$14.38	\$124.89
Senior Civil Engineer	\$59.91	\$78.22	\$17.97	\$156.11
Specialty Technician	\$71.90	\$93.88	\$21.57	\$187.35
Bridge Rehabilitation Specialist	\$53.92	\$70.40	\$16.18	\$140.50
Bridge Technician 2	\$68.26	\$89.13	\$20.48	\$177.87
QA/QC Engineer	\$58.17	\$75.95	\$17.45	\$151.57
ROW Manager	\$99.09	\$129.38	\$29.73	\$258.20
	\$75.62	\$98.74	\$22.69	\$197.04

* WSDOT Approved Rates and Audited Overhead



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

July 22, 2022

Tran Tech Engineering, LLC
12011 NE 1st street, Suite 305
Bellevue, WA 98005

Subject: Acceptance FYE 2021 ICR – Risk Assessment Review

Dear Kash Nikzad:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2021 ICR of 130.57% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink, reading "Erik K. Jonson".

ERIK K. JONSON
Contract Services Manager

EKJ:ah