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MEMO TO: Satpal Sidhu, Executive

FROM: Louise Trapp, Administrative Manager

DATE: June 1, 2022

RE: High Intensity Drug Trafficking Area (HIDTA) Funding

NW HIDTA sent the 2022/2023 HIDTA Grant Funding Application. The HIDTA grant funds pertain to reimbursement for salaries and benefits for two employees in my office. The 2022/2023 HIDTA Grant amount of federal funding is \$188,727.

A Deputy II Prosecutor filled the HIDTA position on March 15, 2021 at a lower annual salary, which was vacated by a Senior Deputy II Prosecutor on March 1, 2021. The two positions that are assigned to the HIDTA initiative work on cases that are not HIDTA related; therefore, the grant only reimburses for a portion of the salaries and benefits.

It is my understanding that you can execute the Grant Award Agreement. Please review the attached documents, sign and return these original documents to me for processing.

Should you have any questions, please feel free to contact me.

Thank you kindly.