



Whatcom County

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010

Agenda Bill Master Report

File Number: AB2022-089

File ID:	AB2022-089	Version:	1	Status:	Adopted
File Created:	01/28/2022	Entered by:	MCaldwel@co.whatcom.wa.us		
Department:	Finance Division	File Type:	Ordinance		
Assigned to:	Council Finance and Administrative Services Committee			Final Action:	02/22/2022
Agenda Date:	02/22/2022			Enactment #:	ORD 2022-018

Primary Contact Email: mcaldwel@co.whatcom.wa.us

TITLE FOR AGENDA ITEM:

Ordinance establishing the Way Station Project Fund and establishing a project based budget for the Way Station Project

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:

Request establishes the Way Station Project Fund and requests a project based budget in the amount of \$2,384,322 for Phase I.

HISTORY OF LEGISLATIVE FILE

Date:	Acting Body:	Action:	Sent To:
02/08/2022	Council	INTRODUCED	Council Finance and Administrative Services Committee
		Aye: 7 Buchanan, Byrd, Donovan, Elenbaas, Frazey, Galloway, and Kershner	
		Nay: 0	
		Absent: 0	
02/22/2022	Council Finance and Administrative Services Committee	RECOMMENDED FOR ADOPTION	
		Aye: 2 Frazey, and Kershner	
		Nay: 1 Byrd	
		Absent: 0	
02/22/2022	Council	ADOPTED	
		Aye: 5 Buchanan, Donovan, Frazey, Galloway, and Kershner	
		Nay: 2 Byrd, and Elenbaas	

Absent: 0

Attachments: Proposed Ordinance, Exhibit A

PROPOSED BY: Executive
INTRODUCTION DATE: 02/08/22

ORDINANCE NO. 2022-018

**ORDINANCE ESTABLISHING THE WAY STATION PROJECT FUND AND ESTABLISHING A
PROJECT BASED BUDGET FOR THE WAY STATION
PROJECT**

WHEREAS, Whatcom County and its partner agencies of PeaceHealth St. Joseph Medical Center, Opportunity Council and Unity Care NW, wish to renovate the County's 1500 N. State Street property for the purpose of providing services to people who are homeless and living either in shelters or who are unsheltered, and

WHEREAS, the County will use portions of the building to provide county services, including the Medical Examiner, county morgue, Countywide Emergency Medical Services administration, the GRACE & LEAD programs, as well as other Health Department services, and

WHEREAS, extensive renovations are needed to accommodate these services, and

WHEREAS, funding of \$2,384,322 for Phase I of this project will be available from the transfer in of the fund balance from the closure of the abandoned State Street Acquisition and Improvement Fund project, and

WHEREAS, Public Utilities Improvement Fund funding included in the State Street Acquisition and Improvement Fund project fund balance is appropriate for expenditure on the Way Station project, and

WHEREAS, it is anticipated that the County Council will adopt an amendment to the Comprehensive Economic Development Strategy (CEDS) Plan to include clarification that the project listed for 1500 N. State Street, in the current CEDS Plan, is for the Way Station Project, and

WHEREAS, Section 6.80 of the Whatcom County Home Rule Charter allows for project-based capital budget appropriation ordinances that lapse when the project has been completed or abandoned or when no expenditure or encumbrance has been made for three (3) years,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that a new fund is hereby established effective February 22, 2022 known as the Way Station Project Fund. This fund shall be used to account for the revenues and expenditures related to renovating the 1500 N. State Street building, and

BE IT FURTHER ORDAINED by the Whatcom County Council that the Way Station Project Fund is approved as described in Exhibit A with an initial project budget of \$2,384,322.

ADOPTED this 22nd day of February, 2022.

ATTEST:



Dana Brown-Davis, Council Clerk

APPROVED AS TO FORM:

Approved by email/C Quinn/M Caldwell
Civil Deputy Prosecutor

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON



Todd Donovan, Chair of the Council

Approved () Denied



Satpal Sidhu, County Executive

Date: 2/25/22

EXHIBIT A

Supplemental Budget Request

Status: Pending

Administrative Services	Facilities Management
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<i>Suppl ID #</i> 3574	<i>Fund</i>	<i>Cost Center</i>	<i>Originator:</i> Rob Ney
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Expenditure Type: One-Time **Year 2** 2022 **Add'l FTE** **Add'l Space** **Priority** 1

Name of Request: Way Station

 X Department Head Signature (Required on Hard Copy Submission)	Date
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<i>Costs:</i>	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	7350	Buildings & Structures	\$2,384,322
	Request Total		\$2,384,322

1a. Description of request:

An amended Memorandum of Understanding is under consideration by the Council. The purpose of the MOU is to establish a cost sharing mechanism for the Way Station, a collaborative initiative to which provides recuperative respite care, health care services, hygiene services, and case management services to unsheltered individuals. This effort will require substantial renovation of the State Street facility.

A project based budget was created in 2013, for the purpose of remodeling the building in anticipation of moving the Northwest Annex occupants into the building. That effort evolved into re-consolidated the Health Department into the building. At this point, it is believed that the use is different than the original intent, that fund should be abolished/closed, and a new project based budget should be created identifying the remodel of the building for the Way Station and other ancillary uses.

The purpose of this action is to place the funds in the existing State Street project based budget into this newly created State Street/Way Station fund.

See Memo in the amended MOU agenda item for additional funding breakdown of the Way Station.

1b. Primary customers:

The general public that would be served by the new uses provided in the Way Station. Additionally, other Whatcom County uses will be utilizing the second floor renovations.

2. Problem to be solved:

This is a house keeping mechanism, intended to create a fund that is consistent with the new Way Station project in the State Street facility.

3a. Options / Advantages:

This is the cleanest mechanism to establish a new fund that is clearly consistent with the intended use. This is a mechanism that will be supported by an audit.

3b. Cost savings:

There are not specific cost savings associated with this action.

4a. Outcomes:

Should the MOU be approved, and this fund be created, staff can begin accepting funding sources by our Partners in the Way Station and begin architectural and engineering work on the project.

4b. Measures:

If the project is fully funded and construction is authorized. Once the State Street Project is complete and the Way Station is functional, serving the public.

5a. Other Departments/Agencies:

Supplemental Budget Request

Status: Pending

Administrative Services

Facilities Management

Suppl ID# 3574

Fund

Cost Center

Originator: Rob Ney

The Morgue should be the most impacted department.

None.

5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney, Project & Operations Manager

6. Funding Source:

Current State Street Project budget