



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Cathy Halka, Legislative Analyst
RE: Contract for Consultant Services for COVID-19 Pandemic Response Review
DATE: December 21, 2021

Enclosed are two (2) originals of a contract between Whatcom County and BERK Consulting, Inc. for your review and signature.

- **Background and Purpose**
Whatcom County issued an RFP (#21-60) for Consultant Services for the COVID-19 Pandemic Response Review. A Selection Committee reviewed four proposals and interviewed the top two firms. BERK Consulting, Inc. was identified as the preferred firm.
- **Funding Amount and Source**
The 2022 Mid-Biennium budget includes approved funding in 2022 for this project.

Please contact Cathy Halka at extension 5019, if you have any questions or concerns regarding the terms of this agreement.

Encl.