

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Action Summary**

**Tuesday, August 10, 2021  
9:45 AM  
Virtual Meeting**

**VIRTUAL MEETING - ENDS BY 11:45 A.M. (TO PARTICIPATE, SEE  
INSTRUCTIONS AT [www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil) OR CALL  
360.778.5010)**

**COUNCILMEMBERS**

Rud Browne  
Tyler Byrd  
Carol Frazey

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

Council Staff announced that Committee of the Whole Executive Session was still in progress and that this committee would start at 10 a.m.

The meeting started at 10 a.m. as announced.

## **Call To Order**

### **Roll Call**

**Present:** 3 - Rud Browne, Tyler Byrd, and Carol Frazey

**Absent:** None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kathy Kershner

### **Announcements**

### **Committee Discussion and Recommendation to Council**

1. [AB2021-412](#) Ordinance amending the 2021 Whatcom County Budget, request no. 12, in the amount of \$1,506,763

#### **RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

2. [AB2021-390](#) Request authorization for the County Executive to enter into an Interlocal Agreement between Whatcom County and the Bellingham Housing Authority for the purposes of funding an EDI loan for phase 3 of the Samish Commons redevelopment project in the amount of \$750,000

#### **RECOMMENDED FOR AUTHORIZATION**

**Aye:** 2 - Browne, and Frazey

**Nay:** 1 - Byrd

**Absent:** 0

3. [AB2021-410](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County Flood Control Zone District and the Lummi Nation for the transfer of real property (Council acting as the Flood Control Zone District Board of Supervisors)

#### **RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

4. [AB2021-430](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Housing Authority of the City of Bellingham to receive American Rescue Plan Act (ARPA) funds in the amount of \$525,000 to construct phase 3 of the Samish Commons Project

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 2 - Browne, and Frazey

**Nay:** 1 - Byrd

**Absent:** 0

5. [AB2021-441](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Ecology to administer and enforce sealing, tagging, and decommissioning of water wells, in an estimated annual amount of \$13,500

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

6. [AB2021-454](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Unity Care Northwest to provide reimbursement of professional and support services provided at Whatcom County's Community Vaccine Clinics, in the amount of \$55,950

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

7. [AB2021-458](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County, the City of Bellingham Fire Department and Fire Protection District No. 7 for costs associated with the implementation of the 5th medic unit in the amount of \$1,917,500

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

8. [AB2021-459](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Snohomish Health District to provide COVID-related isolation and quarantine to Snohomish County residents, in the amount of \$200 per resident, per day

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

9. [AB2021-476](#) Resolution to adopt the Whatcom County Employee's Personnel Handbook

**RECOMMENDED FOR APPROVAL**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

10. [AB2021-477](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Social and Health Services to provide an advance in funding for DSHS-funded Developmental Disabilities Administration Programs, in an amount authorized of up to \$470,230

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

11. [AB2021-483](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Lydia Place to provide funding for additional motel rooms for families experiencing unsheltered homelessness in the amount of \$236,470 for a total amended contract amount of \$354,922

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

**Council "Consent Agenda" Items**

1. [AB2021-427](#) Request authorization for the County Executive to enter into a contract amendment

between Whatcom County and Cascadia Youth Mental Health to assess and support regional school substance use discipline policies and practice needs, in the amount of \$22,760 for a total amended contract amount of \$40,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

2. [AB2021-428](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Northwest Educational Service District 189 for participation in the Regional Youth Marijuana Prevention and Education Program, in the amount of \$15,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

3. [AB2021-442](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Tacoma Pierce County Health Department for administration of the food handler permit program, in an estimated amount of \$80,732 per year

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

4. [AB2021-443](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Skagit Valley College for the use of the Plantation Rifle Range to train personnel, in the amount of \$17,486.40

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

5. [AB2021-444](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Sedro-Woolley Police Department for the use of the Plantation Rifle Range to train personnel, in the amount of \$6,289.30

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

6. [AB2021-445](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Bellingham Police Department for the use of the Plantation Rifle Range to train personnel, in the amount of \$26,381.85

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

7. [AB2021-446](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Mount Vernon Police Department for the use of the Plantation Rifle Range to train personnel, in the amount of \$6,764.05

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

8. [AB2021-448](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Marysville Police Department for the use of the Plantation Rifle Range to train personnel, in the amount of \$12,868.22

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

9. [AB2021-449](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Skagit County Sheriff's Office for the use of the Plantation Rifle Range to train personnel, in the amount of \$15,286.73

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

10. [AB2021-452](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Ecology for solid waste management compliance and litter and/or illegal dumping enforcement activities, in the amount of \$236,340

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Browne, and Frazey

**Nay:** 0

**Absent:** 0

**Temp Absent:** 1 - Byrd

11. [AB2021-468](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Trantech Engineering, LLC to provide engineering services to implement rehabilitation efforts on the existing Nulle Road/Friday Creek Bridge No. 106

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

12. [AB2021-472](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Helmsman Management Services, LLC to provide administration of the County's self-insured Worker's Compensation Program in the amount of \$173,090

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

13. [AB2021-478](#) Request approval for the County Executive to enter into a contract for a 3-year subscription to KnowBe4 for cyber security awareness training and simulated phishing software platform with SHI International Corporation, using the Washington State

Contract #06016, in an amount not to exceed \$50,409.22

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Byrd, and Frazey

**Nay:** 1 - Browne

**Absent:** 0

**Items Added by Revision**

**Other Business**

**Adjournment**