




MEMORANDUM

TO: Satpal Sidhu, County Executive and Members of Council

FROM: Bennett Knox, Director of Parks 

DATE: November 12, 2024

RE: Contract for Services – Bellingham Senior Activity Center

Enclosed for your review and signature is the Contract for Services Agreement between Whatcom County Parks and the Whatcom Council on Aging.

Background and Purpose

This contract provides funding to the Whatcom Council on Aging to staff and operate the Bellingham Senior Activity Center. The Scope of Work for this agreement includes coordination of daily on-site operations, programming, enforcement of safety procedures, and management of volunteer opportunities

Funding Amount and Source

Included in the Parks Senior Services budget, this contract will be funded by the General Fund in the amount of \$174,182; \$85,804 in 2025 and \$88,378 in 2026.

Changes from Prior Agreement

The current agreement replaces WCC 202209051 which expires at the end of 2024. The current agreement includes a \$46,722 increase in funding from the prior 2-year agreement). There are no other changes.