

# Health and Community Services Administration & Finance Division

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Public Health Advisory Board



WHATCOM COUNTY  
**HEALTH AND  
COMMUNITY  
SERVICES**



# Administration & Finance Division

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- General Overview
- Department Budget
- Financial Services
- Daily Operations

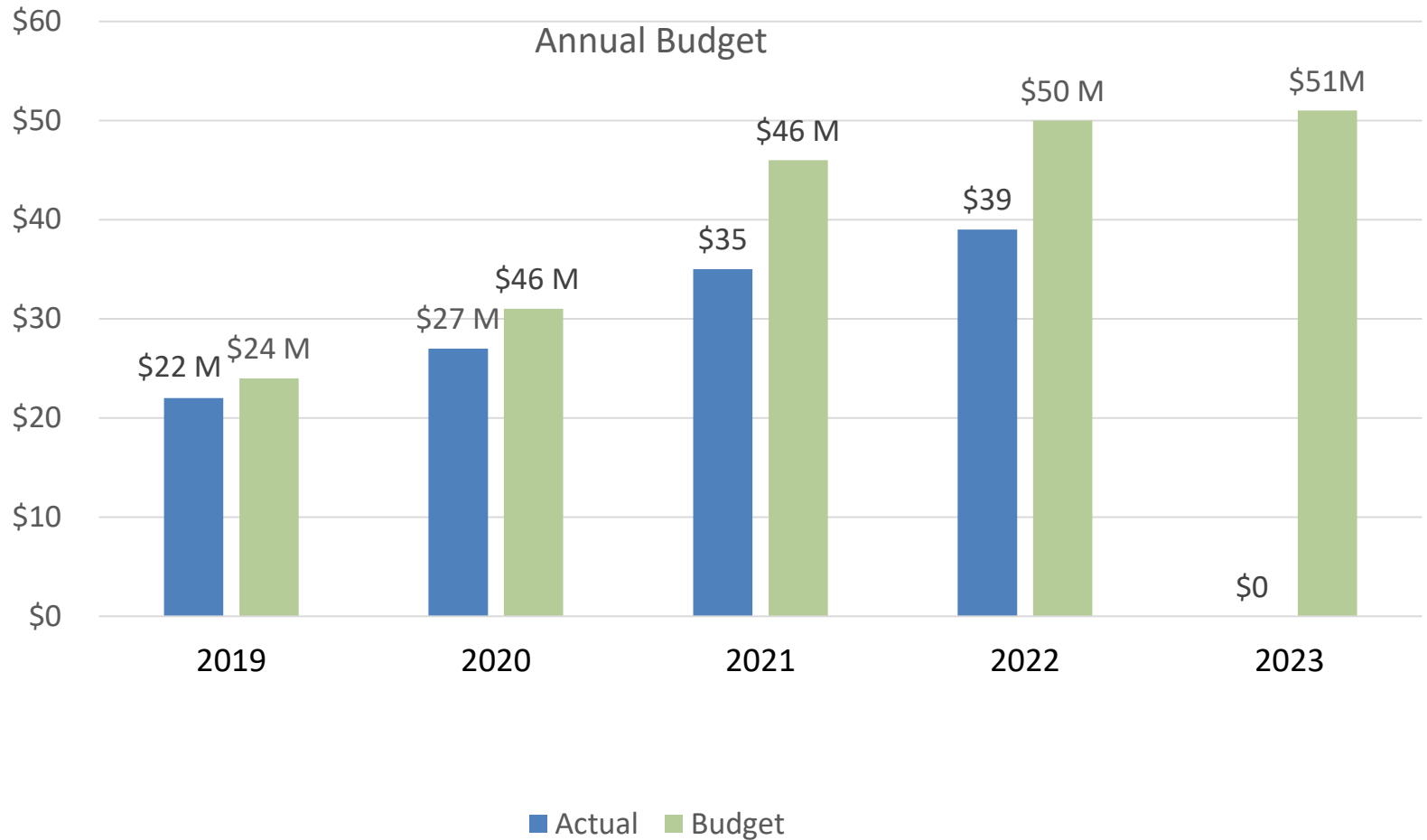


# Effective, transparent administrative services to support the delivery of public health services

- Reduce barriers
- Increase efficiencies
- Manage public resources with accountability
- Provide excellent customer service

# Department Biennium Budget

Actual Expenditures & Budget, Whatcom County Health & Community Services| Source: [www.whatcomcounty.us/3992/2023-2024-Biennial-Budget](http://www.whatcomcounty.us/3992/2023-2024-Biennial-Budget)



# Financial Services



- \$39M Expenditures in 2022
- Personnel/Payroll
- **RCW 39.26** Procurement of Goods and Services
- **WCC Code 3.08** Purchasing System

## Full Time Positions

Year	2019	2020	2021	2022	2023
FTEs	79	87	93	129	141

# Customer Service

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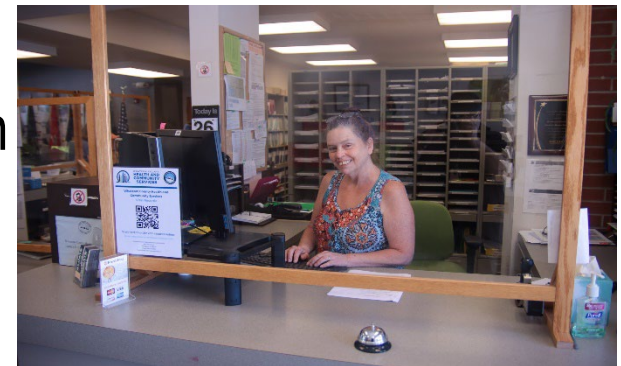
## Customer Service

Vital Records- issued 8226 birth and death certificates in 2021, 8407 in 2022

Permitting- 1202 new restaurants, 248 on site septic permits

Complaints- 153 food, 230 on site septic and 143 solid waste complaints

Phone Service 1500 calls answered/ month



# Internal Customer Services

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## Logistics

Building Moves- we've moved most divisions, created hybrid work models

Travel- created workflows for efficient travel for staff and leadership

Purchasing- created workflows and processes to improve purchasing outcomes

I/Q Facilities and Winter Weather Shelters

# Looking ahead

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- COVID Recovery
- Growth of Department
- Beginning of New Biennium and Newly Funded Projects







# Questions?

Administration and Finance Division

Kathleen Roy, MPA Financial and Administrative Manager  
Lorri Vining, Administrative Supervisor

