



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Pioneer Human Services – City Gate Permanent Supportive Housing Contract Amendment #5
DATE: **NOVEMBER 21, 2023**

Attached is a contract amendment between Whatcom County and Pioneer Human Services for your review and signature. This amendment extends the contract for an additional year, updates the budget and funding sources to reflect the extended contract period and updates quarterly reporting requirements and the quarterly reporting link.

▪ **Background and Purpose**

This contract provides funding for Pioneer Human Services to operate a permanent supportive housing program known as City Gate Apartments. City Gate provides 37 units to ex-offenders in need of housing and returning to Whatcom County under the supervision of the Washington State Department of Corrections, ex-offenders exiting the Whatcom County Jail, individuals who are experiencing chronic homelessness and have a behavioral health disability, and chronically homeless veterans. Units may also be occupied by participants of the Mental Health Court Program. Case management and behavioral health services are provided so that program participants have access to necessary services and supports that increase the likelihood of achieving and maintaining housing stability.

▪ **Funding Amount and Source**

Funding for this contract period (01/01/2024 – 12/31/2024) may not exceed \$568,733 and is provided by local document recording fees and Behavioral Health Program fund. These funds are included in the 2024 budget. Council authorization is required as this amendment increases funding by more than 10% of the amount authorized by Council on 12/06/2020.

▪ **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends contract through 12/31/2024
Exhibit A – Scope of Work	Updates reporting requirements and the quarterly reporting link; adds clarification for connections of residents to behavioral health care
Exhibit B – Compensation	Updates the budget to reflect the extended contract period and add support for increasing operational costs

Please contact Christopher D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDonofri@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.