



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Council Office Staff

RE: Amendment to Contract for Hearing Examiner Services

DATE: August 28, 2025

Enclosed is a contract amendment between Whatcom County and Whatcom Law Group / Rajeev Majumdar for 2026 services for your review and signature.

- **Background and Purpose**

The County issued a request for proposals for hearing examiner services (RFP#23-83) on 10/11/2023 and Whatcom Law Group / Rajeev Majumdar was the sole respondent. Whatcom County contracted (#202312007) with Whatcom Law Group / Rajeev Majumdar for hearing examiner services for 2024-2025. On February 6, 2024, Whatcom County Council adopted Ordinance 2024-007 eliminating the County Appeals Board and assigning appeals to building and fire code regulations to the Hearing Examiner, resulting in a contract amendment (#202312007-1) approved by Council on 3/5/2024 with a 2-year contract amount increase of \$5,500 for a not to exceed total of \$225,820.

- **Funding Amount and Source**

The proposed 1-year contract extension amount is, \$118,779.60, for a total amendment contract amount of \$344,599.60. This is the current year contract amount plus a cost-of-living adjustment (COLA) of 3.0 percent (\$3,459.60) in accordance with Whatcom County's COLA adjustment for unrepresented employees effective January 5, 2025 – as requested by Mr. Majumdar. Funding is available in the 2026 budget to cover this amount.

- **Timeframe**

The timeframe of the contract is for one year, from January 1, 2026 through December 31, 2026.

Please contact Kirsten Smith at ext. 5015 if you have any questions.

Encl.