

# **Whatcom County Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



## **Action Summary**

**Tuesday, September 26, 2023**

**10:15 AM**

**Hybrid Meeting**

**HYBRID MEETING - ADJOURNS BY 11:35 A.M., MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)**

### **COUNCILMEMBERS**

Todd Donovan  
Carol Frazey  
Kathy Kershner

### **CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## Call To Order

## Roll Call

**Present:** 3 - Todd Donovan, Carol Frazey, and Kathy Kershner

Also Present: Tyler Byrd, Barry Buchanan, Ben Elenbaas, and Kaylee Galloway

## Announcements

## Council "Consent Agenda" Items

1. [AB2023-551](#) Request authorization for the County Executive to sign the "Government Entity Release of All Claims" related to the settlement agreement between Altria and the settling government entity plaintiffs in the JUUL e-cigarette multi-district litigation (MDL)

**RECOMMENDED FOR APPROVAL OF REQUEST**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

2. [AB2023-587](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Blaine School District to provide funding for a Behavioral Health Coach staff position, in the amount of \$315,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

3. [AB2023-594](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Health to deliver various public health services in the amount of \$1,893,352 for a total amended contract amount of \$14,071,769

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

4. [AB2023-595](#) Request authorization for the County Executive to enter into an agreement between Whatcom County and Sanitary Service Company to lease the Cedarville and Birch Bay Transfer Stations, in the amount of \$6,997

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

5. [AB2023-598](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County, the seven cities, and the Whatcom Council of Governments concerning cost sharing associated with the 2025 Comprehensive Plan update and Urban Growth Area review, in the amount of \$600,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

6. [AB2023-599](#) Request authorization for County Executive to enter into an interlocal agreement amendment with Whatcom County Fire District 7 to increase the compensation for Community Paramedic Services in the amount of \$37,664 for a total amended amount of \$941,716

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

7. [AB2023-600](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Whatcom Family & Community Network to deliver youth prevention programs, in the amount of \$185,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

8. [AB2023-601](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to provide pass through funding for direct public services to low- and moderate-income persons in Whatcom, Island, and San Juan Counties in the amount of \$134,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

9. [AB2023-602](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Washington State Department of Commerce to help cover a portion of the Victim/Witness Coordinator position salary and benefits in an amount not to exceed \$60,461.00

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

Nay: 0

10. [AB2023-603](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Bellingham for the removal of solid and hazardous waste related to encampments and illegal dump sites, in the amount of \$150,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

11. [AB2023-604](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the United States Department of Interior, U.S. Geological Survey (USGS) to jointly fund stream gaging stations in the Nooksack River, in the amount of \$117,217 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

12. [AB2023-606](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Children, Youth and Families for the Nurse Family Partnership Program, in the amount of \$378,495.59

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

13. [AB2023-607](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Health Care Authority for expansion of the LEAD Program, in the amount of \$1,175,834

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

14. [AB2023-608](#) Request approval for the County Executive to authorize the purchase of six (6) servers, using the Washington State Contract #05815, from CDW-G, in an amount not to exceed \$81,382.40

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

15. [AB2023-611](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Whatcom Fire District No. 5 for fire protection services on park properties in the annual amount of \$283.18

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

16. [AB2023-614](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Mount Baker School District to provide funding for professional mental health services, in the amount of \$285,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

17. [AB2023-617](#) Request approval for the County Executive to award RFP #23-52, and authorization to enter into a 36-month lease with Global Lease Group for leasing four vehicles for the Sheriff's Office, in the amount of \$195,423.55

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

18. [AB2023-618](#) Request authorization for the County Executive to enter into a contract between Whatcom County and West Publishing - Thomson Reuters to provide a subscription agreement for an online database for legal research in the amount of \$212,244.10

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

19. [AB2023-619](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Whatcom Long Term Recovery Group in the amount of \$527,888 to support the County's efforts following the November 2021 flood event

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

20. [AB2023-620](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Whatcom Long Term Recovery Group in the amount of \$1,332,000 to support the County's efforts to aid those impacted by the November 2021 flood event

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

21. [AB2023-625](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Administrative Office of the Courts in the amount of \$191,377

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

22. [AB2023-626](#) Request authorization for County Executive to enter into an interlocal agreement between Whatcom County and Bellingham Fire Department for additional Medic 75 implementation costs in the amount of \$262,806.22

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

23. [AB2023-627](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Bellingham Fire Department for expenses related to onboarding lateral paramedics in the amount of \$138,100.36

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

24. [AB2023-629](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Lynden Fire Department for Medic 75 implementation costs in the amount of \$12,720.36

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

25. [AB2023-631](#) Request authorization for the County Executive to enter into an interlocal amendment between Whatcom County and Fire Protection District #5 to add the 2023 basic life support allocation in the amount of \$23,880.48 for a total compensation of \$85,635.87

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Donovan, Frazey, and Kershner

Nay: 0

26. [AB2023-633](#) Request authorization for the County Executive to enter into an interlocal amendment between the Fire Departments and Fire Agencies to extend the term and add the 2023 allocation for Basic Life Support Services in the amount of \$1,476,119.52 for a total compensation of \$7,427,409.07

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

**Special Presentation**

1. [AB2023-615](#) Report from the Human Resources Division of the Administrative Services Department

**REPORTED**

**Committee Discussion and Recommendation to Council**

1. [AB2023-555](#) Ordinance amending Whatcom County Code Sections 1.08.090 and 1.08.170 to reflect amended Charter language related to signature requirements for initiatives

**RECOMMENDED FOR ADOPTION**

Aye: 2 - Frazey, and Kershner

Nay: 0

Temp Absent: 1 - Donovan

2. [AB2023-585](#) Ordinance amending the 2023 Whatcom County Budget, request no. 13, in the amount of \$12,557,496

**SUBSTITUTE RECOMMENDED FOR ADOPTION**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

3. [AB2023-591](#) Resolution amending the Flood Control Zone District & Subzones 2023 budget, request no. 2, in the amount of \$655,792

**RECOMMENDED FOR APPROVAL**

Aye: 3 - Donovan, Frazey, and Kershner

Nay: 0

**Items Added by Revision**

**Other Business**

## **Adjournment**