

WHATCOM COUNTY
Emergency Medical Services
800 E Chestnut, Suite 3C
Bellingham, WA 98225



Mike Hilley
WCEMS Manger

MEMORANDUM

To: Satpal Sidhu, County Executive
From: Mike Hilley, EMS Manager
Re: Medical Program Director Services
Date: October 15, 2023

Enclosed is the agreement to provide services as the County-Wide Emergency Medical Services Program Director from January 1, 2024 to December 31, 2025.

- **Background and Purpose**

This contract is for the provision of Medical Program Director (MPD) services for the Whatcom County Emergency Medical Services System. In November, 2022 a countywide Emergency Medical Services (EMS) levy passed which approved the EMS funding plan. The EMS Funding Plan included in the EMS Funding Work Group (FWG) Recommendations approved by the EMS Oversight Board details budgeting for a countywide EMS system. The budget includes compensation for the EMS Medical Program Director who shall have the responsibilities as set forth in WAC 246-976-920.

This personal services agreement allows for the provision of countywide Medical Program Director services as outlined in the Washington State Department of Health's Medical Program Director Handbook.

- **Funding Amount and Source**

The funding source is the EMS Levy Fund, 130100, not to exceed \$255,000.00.

- **Differences from Previous Contract**

This contract increases the annual amounts not to exceed \$255,000 notwithstanding the agreed inflationary increases using CPI-W of June the previous year with a floor CPI-W of 2.5%. This contract also increases the training and travel allowance up to \$5,000 per year.

Please contact Mike Hilley at (360) 927-1155 if you have any questions or concerns regarding the terms of this agreement.