



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Bellingham Food Bank – COVID-Related Support
DATE: February 9, 2021

Attached is a contract between Whatcom County and Bellingham Food Bank for your review and signature.

▪ **Background and Purpose**

Bellingham Food Bank has incurred unexpected costs associated with operating safely during the COVID-19 pandemic. They have added new equipment and supplies to meet demand and have experienced significant increases in purchased food. The purpose of this contract is to provide reimbursement of costs incurred in meeting demands for food bank services as a direct response to COVID-19. Reimbursable expenses include cardboard boxes and personnel expenses for a staff position that oversees volunteers and COVID-safe warehouse operations.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$95,000, is Whatcom County's COVID Response Fund. These funds will be included in the 2021 budget. Council approval is required as funding exceeds \$40,000.

Please contact Kathleen Roy at extension #6007 if you have any questions regarding this agreement.

Encl.

