



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Charlene Ramont, Interim Director  
**RE:** Sun Community Services – Sun House Lease Agreement  
**DATE:** MARCH 31, 2025

---

Attached is a lease agreement between Whatcom County and Sun Community Services for your review and signature.

- **Background and Purpose**

This agreement renews the lease agreement with Sun Community Services for an additional five-year term. In 1982, Whatcom County agreed to sponsor Sun Community Services for dedicated state funding with which the County acquired a transitional housing facility, located at 515 E Chestnut Street in Bellingham, for adults recovering from mental illness. The County has been leasing this building, known as Sun House, to Sun Community Services since that time and it continues to be used for the same purposes.

- **Funding Amount and Source**

There are no funds committed or received under this lease. Council authorization is required per WCC 3.08.100 for approval of all real property lease agreements.

- **Differences from Previous Contracts**

This is a new lease agreement and the following updates are included but no additional revisions are included from the lease agreement ending on 06/30/2025 (WC Contract #202008024).

1. Updates the term of the agreement from 07/01/2025 – 06/30/2030.
2. Updates Sections 35.1 Non-Discrimination in Employment and 35.2 Non-Discrimination in Client Services to align with [County Ordinance 2021-016](#).
3. Updates Section 37.1 Administration of Lease to replace the County's designated Administrative Officer and contact information.

Please contact Christopher D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 ([CDonofrio@co.whatcom.wa.us](mailto:CDonofrio@co.whatcom.wa.us)) if you have any questions.

Encl.

