WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

Originating Department:	Whatcom Superior Administration
Division/Program: *(i.e. Dept. Division and Program)*	Uniform Guardianship Appointment (UGA)
Contract or Grant Administrator:	David Reynolds
Contractor's / Agency Name:	Whatcom County is entering into an Agreement with Washington State Administrative Office of Courts

Is this a New Contract? Yes ◉ No ○

If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉

If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____

Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ◉ No ○ If yes, grantor agency contract number(s): IAA22078 CFDA#: _____

Is this contract grant funded?
Yes ◉ No ○ If yes, Whatcom County grant contract number(s): New Grant Agreement

Is this contract the result of a RFP or Bid process?
Yes ○ No ◉ If yes, RFP and Bid number(s): _____

Contract Cost Center: 3140

Is this agreement excluded from E-Verify? No ◉ Yes ○ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☐ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☐ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 153,110

This Amendment Amount:
$ 0

Total Amended Amount:
$ 153,110

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

In partnering with individual local courts on providing Uniform Guardianship Appointment services (UGA), Washington State AOC will reimburse Whatcom County Superior Court up to $153,110 for UGA services incurred between July 1, 2021 to June 30, 2022. Such services include "attorney appointment for parent" under RCW 11.130.200(5) and "court visitor" appointments under RCW 11.130.195 (4). A total increase of $135,110 from the prior agreement.

Term of Contract: 1 year

Expiration Date: June 30, 2022

Contract Routing:

1. Prepared by:	Stephanie Lewis	Date: 8/4/2021
2. Attorney signoff:		Date:
3. AS Finance reviewed:		Date:
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Submitted to Exec.:		Date:
7. Council approved (if necessary):		Date:
8. Executive signed:		Date:
9. Original to Council:		Date: