

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa
DIRECTOR**



ADMINISTRATION

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TO: The Honorable Satpal Sidhu, Whatcom County Executive, and
Honorable Whatcom County Council Members

THROUGH: Elizabeth Kosa, Public Works Director *EK*

FROM: Laura Frolich, Assistant Director *LBF*
Remy McConnell, Program Specialist/CAP Coordinator *Emc*

DATE: March 11, 2025

RE: 2024 Public Works Contractor Apprenticeship Program (CAP)
Annual Report

We provide the Whatcom County Council our first-ever Public Works Contractor Apprenticeship Program (CAP) Annual Report. This report is informational only and does not require action.

Per WCC 3.72.070, the CAP report will provide an annual snapshot of the use of apprentices for public work projects in Whatcom County and contain the following information:

- The percentage of labor hours actually worked by apprentices on each project and the total number of labor hours on each project
- The number of apprentices by contractor broken down by trade and craft category
- All exceptions and waivers granted under WCC 3.72.050 as well as any contractors who have violated the requirements in this chapter
- Recommendations for maintaining, enhancing, or otherwise amending the existing minimum apprentice labor hours required for public work under WCC 3.72.020 and the exceptions and waivers under WCC 3.72.050. (Ord. 2023-077 Exh. A; Ord. 2022-091 Exh. A; Ord. 2019-079 Exh. A).

Public Works staff is available for questions or discussion at a Council committee meeting if needed.

Thank you.