

# WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No. \_\_\_\_\_

Originating Department: _____	
Division/Program: (i.e. Dept. Division and Program) _____	
Contract or Grant Administrator: _____	
Contractor's / Agency Name: _____	
<p>Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes    No</p> <p>Yes    No    If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____</p> <p>Does contract require Council Approval?    Yes    No    If No, include WCC: _____</p> <p>Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)</p> <p>Is this a grant agreement?    Yes    No    If yes, grantor agency contract number(s): _____ ALN: _____</p> <p><small>Complete ALN field if contract involves direct federal grants/ cooperative agreements or pass-through federal funds.</small></p> <p>Is this contract grant funded?    Yes    No    If yes, Whatcom County grant contract number(s): _____</p> <p>Is this contract the result of a RFP or Bid process?    Contract</p> <p>Yes    No    If yes, RFP and Bid number(s): _____ Cost Center: _____</p> <p>Is this agreement excluded from E-Verify?    No    Yes    If no, include Attachment D Contractor Declaration form.</p> <p>If YES, indicate exclusion(s) below:</p> <p><input type="checkbox"/> Professional services agreement for certified/licensed professional.    Goods and services provided due to an emergency</p> <p><input type="checkbox"/> Contract work is for less than \$100,000.    <input type="checkbox"/> Contract for Commercial off the shelf items (COTS).</p> <p><input type="checkbox"/> Contract work is for less than 120 days.    <input type="checkbox"/> Work related subcontract less than \$25,000.</p> <p><input type="checkbox"/> Interlocal Agreement (between Governments).    <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.</p>	
<p>Contract Amount:(sum of original contract amount and any prior amendments):</p> <p>\$ _____</p> <p>This Amendment Amount:</p> <p>\$ _____</p> <p>Total Amended Amount:</p> <p>\$ _____</p>	<p>Council approval required for; all property leases, all Interlocal agreements, <b>contracts or bid awards exceeding \$75,000</b>, and <b>grants exceeding \$40,000</b> and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b></p> <ol style="list-style-type: none"> <li>1. Exercising an option contained in a contract previously approved by the council.</li> <li>2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.</li> <li>3. Bid or award is for supplies.</li> <li>4. Equipment is included in Exhibit "B" of the Budget Ordinance.</li> <li>5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.</li> </ol>
Summary of Scope: _____	
Term of Contract: _____	
Expiration Date: _____	

Contract Routing:	1. Prepared by: _____	Date: _____
	2. Attorney signoff: _____	Date: _____
	3. AS Finance reviewed: _____	Date: _____
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Executive contract review: _____	Date: _____
	7. Council approved, if necessary: _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

**AMENDMENT ONE  
CONTRACT BETWEEN WHATCOM COUNTY AND  
City of Bellingham**

THIS AMENDMENT is to the Contract between Whatcom County and City of Bellingham, dated January 1, 2026, and designated "Whatcom County Contract No 202509011". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment decreases the maximum consideration by \$224,823 to remove the cost of up to three (3) lateral paramedic trainings from the Contract, resulting in a new total contract amount of \$783,619 (reduced from \$1,008,442). This Amendment also removes line 1.2 Lateral Hire in the original contract 202509011.

This Amendment modifies line 2, removing language regarding lateral paramedics.

2. **Funding.** The County shall provide funding for the **2026** entry-level paramedic training program on a reimbursement basis as outlined in Exhibits B and C hereto. Notwithstanding the foregoing, the student equipment line item in Exhibit B shall be paid in advance in one lump sum upon invoicing by the City in January 2026.

This Amendment also removes the following from the Scope of Work, Exhibit C:

**Exhibit C  
Funding for the 2026 Lateral Hire Training Program**

The County shall provide reimbursement funding for up to 3 lateral paramedic hires in 2026 as follows:

	Per month, per lateral	6-month cost per lateral	6-month cost for 2 laterals
Trainee Wages	\$11,674.00	\$70,049.00	\$210,149.00
Preceptor Fees	\$611.00	\$3,669.00	\$11,008.00
Evaluation fees	\$210.38	\$1,262.30	\$3,786.90
<b>Total</b>	<b>\$13,116.00</b>	<b>\$74,940.00</b>	<b>\$224,823.00</b>

**Invoicing & Payment**

- a. The City may invoice the County for reimbursable costs by the 15th of the month following the month in which the expenses were incurred.
- b. Payment shall be made within 30 days of receipt of a proper invoice.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2026, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and the City of Bellingham have executed this Amendment on the date and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Each person signing this Amendment represents and warrants that he or she is duly authorized and has the legal capacity to execute and deliver this addendum.

**CITY OF BELLINGHAM:**

\_\_\_\_\_  
Kim Lund, Mayor

**Attest:**

\_\_\_\_\_  
Andy Asbjornsen, Finance Director

**Approved as to form:**

\_\_\_\_\_  
Matthew Stamps, City Attorney

**Departmental Approval:**

\_\_\_\_\_  
Bill Hewett, Fire Chief

**Whatcom County:  
Recommend for Approval:**

\_\_\_\_\_  
Brandon Waldron, Prosecuting Attorney

**Approved:**  
Accepted for Whatcom County

\_\_\_\_\_  
Satpal Sidhu, Whatcom County Executive