WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
202112042-2

Originating Department:	Executive Office
Division/Program: *(i.e. Dept. Division and Program)*	Non Departmental
Contract or Grant Administrator:	T. Helms, Administrative Coordinator
Contractor's / Agency Name:	Whatcom Council of Governments -Boundary Review Board

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉
Yes ○ No ◉ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202112042

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ○ No ◉ If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded?
Yes ○ No ◉ If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract
Yes ○ No ◉ If yes, RFP and Bid number(s): _____ Cost Center: 4520

Is this agreement excluded from E-Verify? No ○ Yes ◉ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☐ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ■ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 15,000 ($5k 2022, $5k 2023 and $5k 2024)

This Amendment Amount:
$ 5,000

Total Amended Amount:
$ 20,000

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

The purpose of this agreement is to perform the duties of a Boundary Review Board as defined in chapter 36.93 RCW and the "Boundary Review Board for Whatcom County Organization and Rules of Practice and Procedure". This amendment increases the compensation $5,000 in 2024 to cover costs of a large annexation project and to ensure there is funding when/if more annexations are received before the end of the year.

Term of Contract: 3 years	Expiration Date: 12/31/2024

Contract Routing:

1. Prepared by:	thelms	Date: 05/06/2024
2. Attorney signoff:	B. Waldron	Date: 05/13/2024
3. AS Finance reviewed:	BBennett	Date: 05/13/2024
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Submitted to Exec.:		Date:
7. Council approved (if necessary):		Date:
8. Executive signed:		Date:
9. Original to Council:		Date: