

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**

Whatcom County Courthouse
Bellingham, WA 98225



Facilities Management
3720 Williamson Way
Bellingham, WA 98226-9156
Phone: (360) 778-5360
Fax: (360) 778-5361

Rob Ney
Projects and Operations
Manager

MEMORANDUM

TO: The Honorable Satpal Singh Sidhu, Whatcom County Executive; and
The Honorable Members of the Whatcom County Council

THROUGH: Rob Ney, Project and Operation Manager

FROM: Rusty Noble, Special Projects Manager

RE: Bid #24-77 (MRSC Small Works Roster) – 513 Courtroom Remodel Tenant Improvements

DATE: September 10, 2024

Please find enclosed for your review and signature the standard construction contract award package for the above referenced project. This package consists of the approval for contract award, bid tabulation, and low bid proposal.

Requested Action

Facilities Management respectfully requests that the County Council approve this recommendation and authorize the County Executive to sign the Approval for Contract Award to Mark Palmer General Contractor LLC for the 513 Courtroom Remodel Tenant Improvements at the Whatcom County Courthouse. Upon receipt of the signed Approval for Contract Award form, Facilities will submit the construction contract to the County Executive for execution.

Background and Purpose

Bid proposals for this project were solicited through the MRSC Small Works Roster process, and were opened at 2:30 PM on Tuesday, September 10, 2024. Two (2) responsive and responsible bids were received, with Mark Palmer General Contractor LLC being the lowest responsible bidder in the amount of \$65,917.75. The bid tabulation is attached to this memorandum.

Funding Amount and Source

Funding for the remodel for this courtroom in the amount of \$100,000.00 was received from a legislative appropriation through the Washington State Administrative Office of the Courts, as approved in the General Fund by Council on Supplemental ID #2024-4697, and appropriated on Ordinance #2024-041.

Please contact Rob Ney at extension 5365, if you have any questions or concerns.

In accordance with W.C.C. 3.08.030, I concur with this recommendation:

Digitally signed by Sara Winger
DN: cn=Sara Winger, o=Whatcom County AS
Finance, ou=Senior Purchasing Coordinator,
email=swinger@co.whatcom.wa.us, c=US
'Date: 2024.09.13 15:52:36 -07'00
Adobe Acrobat version: 2020.005.30680

Sara Winger

Sara Winger, Senior Purchasing Coordinator

Date

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**513 Courtroom Remodel Tenant Improvements
Bid #24-77**

APPROVAL FOR CONTRACT AWARD

Approval is hereby granted to award the Contract as Follows:

Project: 513 Courtroom Remodel Tenant Improvements
Bid #24-77
To: Mark Palmer General Contractor LLC

In the amount of their bid proposal \$65,917.75 including applicable sales tax.

Satpal Singh Sidhu
Whatcom County Executive
Approving Authority

Date

Christopher Quinn electronically authorized

9/16/24

Christopher Quinn
Senior Deputy Prosecuting Attorney II
Civil Division

Date