

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No. \_\_\_\_\_

Originating Department:	Whatcom County Superior Court
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Water Rights Adjudication
Contract or Grant Administrator:	Dave Reynolds
Contractor's / Agency Name:	Administrative Office of the Courts

Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes     No   
 Yes     No     If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: \_\_\_\_\_

Does contract require Council Approval?    Yes     No     If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?  
 Yes     No     If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded?  
 Yes     No     If yes, Whatcom County grant contract number(s): \_\_\_\_\_ New Contract

Is this contract the result of a RFP or Bid process?  
 Yes     No     If yes, RFP and Bid number(s): \_\_\_\_\_ Contract  
 Cost Center: 3115

Is this agreement excluded from E-Verify?    No     Yes     If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- |   |  |
|---|--|
| <input type="checkbox"/> Professional services agreement for certified/licensed professional. | <input type="checkbox"/> Goods and services provided due to an emergency     |
| <input type="checkbox"/> Contract work is for less than \$100,000.                            | <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). |
| <input type="checkbox"/> Contract work is for less than 120 days.                             | <input type="checkbox"/> Work related subcontract less than \$25,000.        |
| <input checked="" type="checkbox"/> Interlocal Agreement (between Governments).               | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.  |

Contract Amount:(sum of original contract amount and any prior amendments):  
 \$ 881,300  
 This Amendment Amount:  
 \$ \_\_\_\_\_  
 Total Amended Amount:  
 \$ 881,300

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when**:

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

The purpose of this interlocal agreement is to provide Whatcom County Superior Court reimbursement for costs related to water rights adjudication. Reimbursement for July 1, 2023-June 30, 2024 is up to \$417,300 and for July 1, 2024-June 30, 2025 up to \$464,000.

Term of Contract: July 1, 2023

Expiration Date: June 30, 2025

- |                   |                                    |                  |
|-------------------|------------------------------------|------------------|
| Contract Routing: | 1. Prepared by: S Kraft            | Date: 11/2/2023  |
|                   | 2. Attorney signoff: K. Frakes/SK  | Date: 11/7/2023  |
|                   | 3. AS Finance reviewed: A. Tan/SK  | Date: 11/14/2023 |
|                   | 4. IT reviewed (if IT related):    | Date: _____      |
|                   | 5. Contractor signed:              | Date: _____      |
|                   | 6. Executive contract review:      | Date: _____      |
|                   | 7. Council approved, if necessary: | Date: _____      |
|                   | 8. Executive signed:               | Date: _____      |
|                   | 9. Original to Council:            | Date: _____      |