



Severe Weather Shelter Subcommittee Action Plan

Tasks	Who is Assigned	Action	Goal Date	Finished Date
Convene Communication Team	Office of Emergency Mgmt and WCHD/COB communications staff; HOT; EMS	Convene a team to create a communication plan, providing messages to the community and those who would need to use services.	8/2 Team Met: 8/2,8/29,10/7,10/22 Completion Goal: 11/1	Press release out 11/1
Recruit Partners	WCHD	Reach out to potential partners including (faith and non-faith)	7/15 Extended for larger audience	8/24 9/15
		Send out letter of interest, to include list of assumptions	8/2	7/31
		Response received by potential partners	8/15-Extended to 9/15	9/15
		Letters of agreement drafted	9/6	10/09
		Contracts/LOA's signed	10/1	10/31
Research Alternative Resources	WCHD	Seeking out volunteer networks and training ideas	8/15	LOA with VC signed 10/14
Safety Measures	Partners	Volunteer Training	11/1	10/30 and 11/13
Final Report to WCHAC and Council	WCHD	Presenting assumption and next steps to council and WCHAC	10/10-WCHAC 11/6-Council	11/19- Council
Review Transportation Options	Partners	County meets with WTA to discuss options	9/30	9/6

