

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

202412016

Originating Department:	Parks & Recreation
Division/Program: (i.e. Dept. Division and Program)	803000 Senior Services
Contract or Grant Administrator:	Shannon Batdorf
Contractor's / Agency Name:	City of Bellingham
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/>	
Yes <input checked="" type="radio"/> No <input type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____	
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Cost Center: 6210	
Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below:	
<input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency	
<input checked="" type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS).	
<input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000.	
<input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount: (sum of original contract amount and any prior amendments): \$ 91,476 This Amendment Amount: \$ _____ Total Amended Amount: \$ 91,476	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This is a 5 year Interlocal Agreement between Whatcom County and City of Bellingham for cost sharing for the leased parking spaces at the Bellingham Senior Activity Center. Parks holds the lease with the Cornwall Center and makes the monthly payments of \$2,153/mo for the first year, increasing 3% each year after. The City of Bellingham has agreed to reimburse the County for two-thirds of the cost of the lease.	
Term of Contract: 5 years Expiration Date: 6/30/2029	

Contract Routing:	1. Prepared by: Shannon Batdorf	Date: 11/5/2024
	2. Attorney signoff: <u>Brandon Waldron via email</u>	Date: <u>11/5/24</u>
	3. AS Finance reviewed: <u>M Caldwell</u>	Date: <u>11/20/24</u>
	4. IT reviewed (if IT related): <u>n/a</u>	Date: _____
	5. Contractor signed: <u>[Signature]</u>	Date: <u>10.30.24</u>
	6. Executive contract review: <u>[Signature]</u>	Date: <u>12.5.24</u>
	7. Council approved, if necessary: <u>AB 2024-829</u>	Date: <u>12.9.24</u>
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

**2024 INTERLOCAL AGREEMENT
WHATCOM COUNTY – CITY OF BELLINGHAM
BELLINGHAM SENIOR ACTIVITY CENTER PARKING**

WHEREAS, Whatcom County, 311 Grand Avenue, Bellingham, WA 98225 ("Whatcom County") and the City of Bellingham, 210 Lottie Street, Bellingham, WA 98225 ("Bellingham") desire to provide participant parking for the Bellingham Senior Activity Center ("Senior Center") located at 315 Halleck Street, Bellingham, WA 98225; and

WHEREAS, Whatcom County entered into a Commercial Lease Agreement with Cornwall Center Inc. to lease parking adjacent to the Bellingham Senior Activity Center (See EXHIBIT "A"); and

WHEREAS, RCW 39.34 allows municipalities to enter into interlocal agreements to set forth the conditions of providing services to one another; and

WHEREAS, it is in the best interest of such parties to enter into this Interlocal Agreement,

NOW THEREFORE, Whatcom County and the City of Bellingham agree as follows:

I. Whatcom County Responsibilities: Whatcom County hereby agrees:

- A. Whatcom County will enter into a Commercial Lease Agreement with Cornwall Center Inc. to secure participant parking adjacent to the Bellingham Senior Center. Whatcom County will provide a copy of the executed Lease Agreement to the City.
- B. Make monthly lease payments per month to Cornwall Center Inc.:
 - YEAR 1 7/1/24-6/30/25 \$2,153/MONTH
 - YEAR 2 7/1/25-6/30/26 \$2,217/MONTH
 - YEAR 3 7/1/26-6/30/27 \$2,284/MONTH
 - YEAR 4 7/1/27-6/30/28 \$2,352/MONTH
 - YEAR 5 7/1/28-6/30/29 \$2,423/MONTHWhatcom County will provide documentation to Bellingham that monthly lease payments have been made to Cornwall Center Inc.
- C. Secure additional funding from the Whatcom Council on Aging for their portion of the lease payments.
- D. Keep the premises neat, clean and in sanitary condition, and keep and use the premises in accordance with applicable laws, ordinances, rules, regulations and requirements of governmental authorities.
- E. Put up signs designating the parking lot for Bellingham Senior Activity Center participants and visitors only.
- F. Whatcom County will assume the liability for the parking lot. The County agrees to defend, indemnify, and hold the City of Bellingham and its agents harmless from any claim, action and/or judgement for damages to property or injury to person, suffered or alleged to be suffered, on the premises by any person, firm or corporation, unless caused by the City of Bellingham's negligence.

II. City of Bellingham Responsibilities: Bellingham hereby agrees:

- A. Bellingham will provide the following to assist with the monthly lease payments for the Senior Activity Center parking lot during the term of this agreement:
 - YEAR 1 7/1/24-6/30/25 \$1,436/Month

YEAR 2 7/1/25-6/30/26 \$1,479/Month
YEAR 3 7/1/26-6/30/27 \$1,523/Month
YEAR 4 7/1/27-6/30/28 \$1,569/Month
YEAR 5 7/1/28-6/30/29 \$1,616/Month

Payments will be made to the Whatcom County Parks & Recreation Department, 3373 Mount Baker Highway, Bellingham WA 98226-9522. Bellingham will make such payments monthly upon receiving documentation under Section 1 that the expenses for which the funding will be used have been validly incurred and services rendered.

B. Term: This Agreement shall commence July 1, 2024 and shall continue until June 30, 2029.

III. Responsible Persons: The parties do not intend to create a separate legal entity to conduct this undertaking. The persons responsible for the administration of this Agreement shall be the Whatcom County Parks & Recreation Department Director and the Bellingham Public Works Department Director.

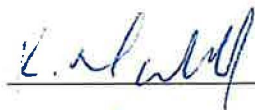
IV. Termination: Bellingham's obligations under this agreement terminates if the Senior Center moves into a different facility and no longer utilizes the parking spaces the County leases from Cornwall Center, Inc.

DATED this 30th day of October 2024.

CITY OF BELLINGHAM

Department Approval:

Approved as to Form:




Office of the City Attorney


Kim Lund, Mayor


Finance Director

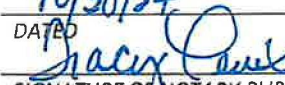
STATE OF WASHINGTON)

)SS

COUNTY OF WHATCOM)

I CERTIFY that I know that Kim Lund is the person who appeared before me, and said person acknowledged that she signed this instrument on oath, stated that she was authorized to execute the instrument, and acknowledged it as the Mayor of the CITY OF BELLINGHAM to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.



10/30/24
DATED

SIGNATURE OF NOTARY PUBLIC
Tracy Lewis
Name Printed
10/20/26
MY APPOINTMENT EXPIRES

9.10.28
My Commission expires