

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

202307023 - 3

Originating Department:	35 Sheriff's Office
Division/Program: (i.e. Dept. Division and Program)	3520 Bureau of LE & Investigations / 352096 Homeland Security
Contract or Grant Administrator:	Steve Harris, Undersheriff
Contractor's / Agency Name:	Washington State Military Department
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: WCC#202307023	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, grantor agency contract number(s): E24-047 CFDA#: 97.067-22HSGP (OSPG)	
Is this contract grant funded? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: 10003566	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ 194,025.00 This Amendment Amount: \$ 0 Total Amended Amount: \$ 194,025.00	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope:	
This amendment changes the amounts in the different budget categories and updates the key personnel.	
Term of Contract: 9/1/2022 Expiration Date: 8/31/2025	

Contract Routing:	1. Prepared by: D Duling	Date: 5/9/25
	2. Attorney signoff: Approved via email BW/DD	Date: 5/12/25
	3. AS Finance reviewed: Approved via email AT/DD	Date: 5/12/25
	4. IT reviewed (if IT related):	Date:
	5. Contractor signed:	Date:
	6. Submitted to Exec.: <i>[Signature]</i>	Date:
	7. Council approved (if necessary): <i>AS2023 - 389</i>	Date: 5/27/25
	8. Executive signed: <i>[Signature]</i>	Date:
	9. Original to Council:	Date:


**WHATCOM COUNTY
SHERIFF'S OFFICE**
DONNELL "TANK" TANKSLEY
SHERIFF



PUBLIC SAFETY BUILDING
311 Grand Avenue
Bellingham, WA 98225-4038
(360) 778-6600

MEMORANDUM

TO: Satpal S. Sidhu, County Executive

FROM: Donnell Tanksley, Sheriff 

DATE: May 13, 2025

RE: Washington State Military Department
U.S. Department of Homeland Security
FFY22 Operation Stonegarden Program (OPSG) Contract No. E24-047
Whatcom County Contract No. 202307023
Amendment #3

Enclosed for your review and signature is one (1) original grant agreement amendment #3 between Whatcom County Sheriff's Office and the Washington State Military Department for FFY22 Operation Stonegarden Program (OPSG), Grant Agreement Number E24-047.

• Background and Purpose

Whatcom County was awarded \$97,500.00 from the U.S. Department of Homeland Security (DHS), Operation Stonegarden Program (OPSG) for Fiscal Year 2022. This is an indirect federal grant from DHS passing through Washington State Military Department to Whatcom County.

Amendment #3 moves budget around in the expense categories, so we can spend out the rest of the grant. All other terms and conditions remain unchanged and are in full force and effect.

• Funding Amount and Source

Total funding of \$194,025.00 provided by WA St. Military Department, Grant Agreement #E24-047. Funds originate from the U.S. Department of Homeland Security, FFY22 Operation Stonegarden Program, Federal Funding Source Agreement #EMW-2022-SS-00056, CFDA#97.067-22HSGP (OPSG).

Please contact Undersheriff Steve Harris at extension 6718 if you have any questions regarding the terms of this agreement.

Thank you.
enclosure

**WHATCOM COUNTY
CONTRACT NO.****202307023-3****Washington State Military Department
AMENDMENT**

1. SUBRECIPIENT NAME/ADDRESS: Whatcom County Sheriff's Office 311 Grand Ave Bellingham, WA 98225		2. GRANT NUMBER: E24-047	3. AMENDMENT NUMBER: 3
4. SUBRECIPIENT CONTACT, PHONE/EMAIL: Barbara Luton, 360-778-6606 Bluton@co.whatcom.wa.us		5. DEPARTMENT CONTACT, PHONE/EMAIL: Ben Olson, 253-512-7224 benjamin.olson@mil.wa.gov	
6. EIN: 91-6001383	7. ASSISTANCE LISTINGS # & TITLE: 97.067 - 22HSGP (OPSG)	8. FEDERAL AWARD ID # (FAIN): EMW-2022-SS-00056	
9. FUNDING AUTHORITY: The Washington State Military Department (Department) and the US Department of Homeland Security (DHS)			
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: <p>A Fragmentary Operations Order (FRAGO) was approved to reallocate funding within the budget to ensure full utilization of the remaining grant funds. The corresponding FEMA approval letter is added to Attachment E superseding all prior FEMA approval letters.</p> <p>Changes are noted in red font, strikethrough, and grey highlight.</p>			
11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none">1. The Grant Agreement Amount of \$194,025 remains unchanged.2. Change the Subrecipient Contact, Phone/Email, as described on Page 3 of this Amendment.3. The Grant Agreement End Date of August 31, 2025 remains unchanged.4. Change Attachment A, SPECIAL TERMS AND CONDITIONS, Article I-Key Personnel, as described on Page 3 of this Amendment.5. Change Revision 1 Budget, Attachment E, as described on Page 3 of this Amendment.			
This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Sub-Recipient acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.			
IN WITNESS WHEREOF, the parties have executed this Amendment:			
FOR THE DEPARTMENT:  _____ Signature Regan Anne Hesse, Chief Financial Officer Washington State Military Department BOILERPLATE APPROVED AS TO FORM: _____/Signature on file/ David B. Merchant, Assistant Attorney General 10/11/2021		FOR THE SUBRECIPIENT: See Signature Sheet (page 2) 6/5/2025 Date	

Washington State Military Department Amendments to Agreement E24-047

1. **Change Subrecipient Contact phone/email from Dawn Pierce to Barbara Luton.**
 - a. Agreement Face Sheet, Box 4. ~~Dawn Pierce, 360-778-6600 x6606, dpierce@co.whatcom.wa.us~~, Barbara Luton, 360-778-6606, bluton@co.whatcom.wa.us.
2. **Change Attachment A, Article I-Key Personnel.**
 - a. Attachment A, SPECIAL TERMS AND CONDITIONS, Article 1-Key Personnel, under SUBRECIPIENT:
 - i. Replace Dawn Pierce with Barbara Luton (see below).
 - ii. Update Donna Duling phone (see below)
 - b. Attachment A, SPECIAL TERMS AND CONDITIONS, Article 1-Key Personnel, under DEPARTMENT:
 - i. Replace Sierra Wardell with Peggy Simmons (see below).
 - ii. Replace Grant Miller with General Information (see below).

SUBRECIPIENT		DEPARTMENT	
Name	Dawn Pierce Barbara Luton	Name	Ben Olson
Title	Administrative Assistant Office Administrator	Title	Program Coordinator
E-Mail	dpierce@co.whatcom.wa.us bluton@co.whatcom.wa.us	E-Mail	benjamin.olson@mil.wa.gov
Phone	360-778-6600 x6606 360-778-6606	Phone	253-512-7224
Name	Donna Duling	Name	Sierra Wardell Peggy Simmons
Title	Financial Accountant	Title	Financial Operations Section Manager Program Manager
E-Mail	dduling@co.whatcom.wa.us	E-Mail	Sierra.wardell@mil.wa.gov peggy.simmons@mil.wa.gov
Phone	360-778-6600 x6611 360-778-6611	Phone	253-512-7134 253-512-7114
Name		Name	Grant Miller General Information
Title		Title	Program Assistant
E-Mail		E-Mail	grant.miller@mil.wa.gov preparedness.grants@mil.wa.gov
Phone		Phone	253-512-7064

3. **Change the Revision 1 Budget, Attachment E.**
 - a. Revision 1 Budget, Attachment E, with Revision 2 Budget, Attachment E.



FEMA

April 29, 2025

Gent Welsh, Jr.
Adjutant General
Washington Military Department
Militia Drive, Building 20
Camp Murray, Washington 98430-5122

Dear Adjutant General Welsh,

Based on the Department of Homeland Security, Federal Emergency Management Agency's (FEMA) Operation Stonegarden Grant Program (OPSG) guidelines and special conditions associated with this program, the below referenced Operations Order as submitted is approved:

Operations Order No: FY22 23-BLWBLW-12-001 V2

Fiscal Year: 2022

Amount Approved: \$199,000.00

Operations Order Dates: 09/01/2022 to 08/31/2025

Sub-Recipient: Whatcom County, WA

Expenditures from the Operations Order (OPORD) that were reviewed and approved by FEMA and U.S. Customs and Border Protection/Border Patrol (CBP) are outlined below. These expenses will assist the County in conducting border centric, intelligence driven operations with the goal of reduction or elimination of threat, risk and vulnerability along our Nation's borders. Please see below for all approved costs for this OPORD, and refer to the OPORD for specific items.

Category	Amount
Overtime:	\$157,891.27
Fringe:	\$24,932.11
Equipment:	\$0.00
Fuel:	\$5,122.65
Maintenance:	\$0.00
Mileage:	\$2,422.60
Travel:	\$0.00
County M&A:	\$1,950.00
State M&A:	\$4,975.00
Indirect Cost:	\$1,706.37
Total	\$199,000.00

Please find the below special conditions associated with OPSG and retain this letter for your grant files. If you have any questions, please feel free to contact me at (202) 786-9625.

FOR OFFICIAL USE ONLY - LAW ENFORCEMENT SENSITIVE



FEMA

April 29, 2025

Gent Welsh, Jr.
Adjutant General
Washington Military Department
Militia Drive, Building 20
Camp Murray, Washington 98430-5122

Dear Adjutant General Welsh:

The Federal Emergency Management Agency (FEMA), Grant Programs Directorate has reviewed the request submitted by the Washington Military Department to waive the 50 percent Personnel Cap imposed by Section 2008 of the *Homeland Security Act of 2002*, Public Law 107-296, as amended (6 U.S.C. § 609).

Whatcom County has requested to expend \$184,773.38, or approximately 96 percent of its total Fiscal Year 2022 Operation Stonegarden allocation of \$194,025, on operational overtime and related personnel costs under Operations Order #23-BLWBLW-12-001 V2. This request is consistent with the terms and conditions of the grant award and is necessary for the continued success of border security operations. This request is approved pursuant to the waiver authority provided by 6 U.S.C § 609(b)(2)(B).

As a reminder, future personnel waiver requests must be submitted to FEMA for prior approval. Please contact Preparedness Officer, Dale P. Finney, at (202) 286-9308 or dale.finney@fema.dhs.gov if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stacey N. Street", is located above the typed name.

Stacey N. Street
Director
Office of Grants Administration

Cc: Vincent Maykovich, Acting Regional Administrator, Region X
TeNeane P. Bradford, Ph. D., Deputy Director, Office of Grants Administration
Kerry L. Thomas, Director, Homeland Security Programs Division
Lon Biasco, Grants Division Director, Region X
Alexander R. Mrazik, Jr., Branch Chief, Homeland Security Programs Division
Patrick M. Pugh, Section Chief, Homeland Security Programs Division
Dale P. Finney, Preparedness Officer, Homeland Security Programs Division

INSTRUCTIONS FOR THE SIGNATURE AUTHORIZATION FORM (SAF)

This form identifies the authorizing authority(ies) and person(s) who have the authority to sign agreements, amendments, and requests for reimbursement. It is required for the management of your agreement with the Washington Military Department (WMD). Please complete all sections. The signature and/or e-signatures included on this SAF must match what is on the agreement, amendment, debarment form, and A-19 invoice voucher submitted. It is required that the signatures in WMD's files are current. Changes in staffing or responsibilities will require a new SAF.

At least one person must be assigned to each of the three roles and the same person can be assigned to multiple roles. If more than one individual will be signing an agreement, amendment, or reimbursement request please make sure everyone signs this form. If additional lines are needed, please fill out two forms and title them 1 of 2 and 2 of 2.

1. **Authorizing Authority.** Generally, the person(s) signing in this section heads the governing body of the organization such as the board chair or mayor. In some cases, the chief executive officer may have been delegated this authority.
2. **Authorized to Sign Agreements / Amendments.** The person(s) given the authority to bind the agency/organization to the terms and conditions of the agreement. Usually, it is the county commissioner, mayor, executive director, city clerk, etc.
3. **Authorized to Sign Requests for Reimbursement.** Often the executive director, city clerk, treasurer, or administrative assistant have this authority. When a request for reimbursement is received, the signature on the A-19 invoice voucher is verified that it matches the signature on this form. It is advisable to have more than one person authorized to sign reimbursement requests. This will help prevent delays in processing a request if one person is temporarily unavailable. The payment can be delayed if the request is presented without the proper signature.

Once filled out, send the original to WMD with the signed agreement. It is recommended you keep a copy with the executed agreement in your files. Multiple grant agreements can be included on one SAF if they are all under the same grant program (e.g., 22EMPG and 23EMPG). Two distinct grant programs cannot be included on the same SAF (e.g., SHSP and EMPG).

If you have any questions regarding this form or to request new forms, please call your main grant point of contact at WMD.