



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: MSNW Group, LLC – COVID-19 Related Cleaning Services Contract Amendment #4

DATE: March 4, 2022

Attached is a contract amendment between Whatcom County and MSNW Group, LLC for your review and signature.

▪ **Background and Purpose**

This contract provides funding for cleaning services to protect the health and safety of guests and staff at the COVID-19 Isolation & Quarantine Facility (IQF) located at 3701 Byron Avenue in Bellingham. Due to the Omicron variant, there was a surge in the guest census at the IQF in January, which has resulted in inadequate funds remaining on this contract. This amendment increases funding by \$15,000 to support the remaining contract period.

▪ **Funding Amount and Source**

Funding for this contract may not exceed \$70,000. Funds under the contract are made available by a grant awarded by the Federal Emergency Management Agency (FEMA), passed through the Washington State Military Department (Funding Source Agreement #FEMA-4481-DR-WA) (CFDA 97.036, Public Assistance). These funds are included in the 2022 budget. Council approval is required as the additional funding provided by this amendment exceeds 10% of the approved budget.

Please contact Mark Raaka, COVID-19 Response Manager at 360-303-2309 (MRaaka@co.whatcom.wa.us) or Kathleen Roy, Assistant Director at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions or concerns regarding this request.

