

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
**202401030-1**

Originating Department:	Administrative Services
Division/Program: (i.e. Dept. Division and Program)	Facilities Management 505090
Contract or Grant Administrator:	Rob Ney
Contractor's / Agency Name:	Klempel Glass

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes  No  Yes  No  If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202401030

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes  No  If yes, grantor agency contract number(s): Elections HAVA CFDA#: \_\_\_\_\_

Is this contract grant funded? Yes  No  If yes, Whatcom County grant contract number(s): IG-6956 & C#202005010

Is this contract the result of a RFP or Bid process? Contract  
 Yes  No  If yes, RFP and Bid number(s): Quotes Cost Center: 10925

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

<input type="checkbox"/> Professional services agreement for certified/licensed professional.	<input type="checkbox"/> Goods and services provided due to an emergency
<input checked="" type="checkbox"/> Contract work is for less than \$100,000.	<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).
<input checked="" type="checkbox"/> Contract work is for less than 120 days.	<input type="checkbox"/> Work related subcontract less than \$25,000.
<input type="checkbox"/> Interlocal Agreement (between Governments).	<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>36,992.00</u> This Amendment Amount: \$ <u>5,684.80</u> Total Amended Amount: \$ <u>42,676.80</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> <ol style="list-style-type: none"> <li>1. Exercising an option contained in a contract previously approved by the council.</li> <li>2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.</li> <li>3. Bid or award is for supplies.</li> <li>4. Equipment is included in Exhibit "B" of the Budget Ordinance.</li> <li>5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.</li> </ol>
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This contract amendment #1 is between Whatcom County and Klempel Glass is to installing the Auditors Office Storefront windows at the Whatcom County Courthouse located at 311 Grand Avenue, Bellingham WA.

Term of Contract: \_\_\_\_\_ Expiration Date: 12/31/24 Initial \_\_\_\_\_

Contract Routing:	1. Prepared by: <u>Dee Ebergson</u>	Date: <u>7/11/24</u>
	2. Attorney signoff: <u>C. Quinn - approved email</u>	Date: <u>7.12.24</u>
	3. AS Finance reviewed: <u>hbennett</u>	Date: <u>7/15/2024</u>
	4. IT reviewed (if IT related): <u>K-K</u>	Date: _____
	5. Contractor signed: _____	Date: <u>8/22/2024</u>
	6. Executive contract review: <u>DS</u>	Date: _____
	7. Council approved, if necessary: <u>SS</u>	Date: <u>8/28/2024</u>
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

**WHATCOM COUNTY  
ADMINISTRATIVE SERVICES**  
Whatcom County Courthouse  
311 Grand Ave, Suite 108  
Bellingham, WA 98225-4083



**FACILITIES MANAGEMENT**  
3720 Williamson Way  
Bellingham, WA 98226-9156  
Phone: (360) 778-5360  
Fax: (360) 778-5361  
[Facilities@co.whatcom.wa.us](mailto:Facilities@co.whatcom.wa.us)

**ROB NEY**  
Project & Operations Manager

**MEMORANDUM**

**TO:** Satpal Singh Sidhu, County Executive  
**FROM:** Rob Ney, Project & Operations Manager  
**RE:** Contract Amendment #1 – Auditor Storefront Glass  
**DATE:** July 15, 2024

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Enclosed for your review and signature is the original of the Contract Amendment #1 Agreement between Whatcom County and Klemple Glass LLC for the purpose of installing the Auditor’s Storefront Windows, 311 Grand Avenue, Bellingham.

▪ **Background and Purpose**

Whatcom County Elections accepted grant funding from the Secretary of State to use for election security purposes. Homeland Security identified the lobby as a potential risk due to the current layout which allows the opportunity for an individual to jump over the counter or break through the swinging doors. This contract allows for the installation of a storefront type of glass installation which should deter anyone for doing so.

Quotes were solicited for the original contract to install storefront windows in the Auditor’s Office; low bid was under \$40,000 thus not needing Council approval.

VENDOR	Total Bid plus WSST
Klemple Glass, LLC	\$36,992.00
Todd Hunter Glass	\$38,083.75
Lyndale Glass	\$41,732.00

Amendment is to reconfigure the storefront doorway and frame; reinstall new 3’ x 7’ door w/ cut sidelight frame to fit for ADA purposes. The original work was hindered by recessed lighting fixtures and the original plans had to be altered. Once altered, the doorway was too narrow and no longer was ADA accessible. This change order is necessary to correct and widen the door to accommodate ADA guidelines.

- **Funding Amount and Source**

Funding amount needed for this contract amendment is \$5,684.80 for a new contract total of \$42,676.80 including WSST. Funding is provided by the 2020 HAVA Election Security Grant; Account #10925.

- **Differences from Previous Contract**

This project is a one-time agreement.

Please contact Rob Ney at extension 5365, if you have any questions or concerns regarding the terms of this agreement.

Enclosures



Whatcom County Contract No.  
**202401030-1**

**CONTRACT FOR SERVICES AMENDMENT #1  
INSTALLATION OF STOREFRONT WINDOWS AT AUDITOR'S OFFICE  
BETWEEN WHATCOM COUNTY AND KLEMPER GLASS LLC**

This AMENDMENT is to the Contract made between Whatcom County and Klempel Glass LLC, dated February 15<sup>th</sup>, 2024 and designated "Whatcom County Contract No. 202401030." In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment increases the original Exhibit A, scope of work and Exhibit B, compensation, the attached document referred to as Exhibit B will be considered an addition to the original contract document, hereby referenced and made a part of this Agreement.

**Change Order #1**

Removal of Storefront door and frame; install new 3'x7' door & frame with sidelight  
Extend expiration date to December 31, 2024

In addition, maximum consideration for this contract amendment is increased by no more than 5,684.80 including applicable Washington State Sales Tax for a new contract total of \$42,676.80, as outlined in the attached replacement Exhibit "B" Compensation, hereby referenced and made a part of the Amendment

Unless specifically amended by this agreement all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect as stated.

IN WITNESS WHEREOF, the parties have executed this Agreement this 8/28/2024 day of \_\_\_\_\_, 20\_\_\_\_.

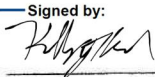
**CONTRACTOR:**

**Klempel Glass LLC**

Address:  
565 Moe Road  
Camano Island WA 98282

Mailing Address:  
565 Moe Road  
Camano Island WA 98282

Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and to bind the party thereto.

Signed by:  
  
\_\_\_\_\_  
Kelly Klempel, Owner

**WHATCOM COUNTY:**

Approved as to form:

Signed by:

8/28/2024

*Chris Quinn*  
Prosecuting Attorney

Date

**Approved:**

Accepted for Whatcom County:

DocuSigned by:

By: *Satpal Sidhu*  
1192C7C18B664E3  
Satpal Singh Sidhu, Whatcom County Executive

**CONTRACTOR INFORMATION:**

**Klempel Glass LLC**

Kelly Klempel  
[kelly@klempelglass.com](mailto:kelly@klempelglass.com)

Mailing Address:  
565 Moe Road  
Camano Island WA 98282  
(425) 890-4576

EXHIBIT "A"  
(SCOPE OF WORK)

Additions to the original contract consist of the following per Change Order #1 (Exhibit C)

Change Order #1

Removal of storefront door and frame, install new 3'x7' storefront door  
Cut sidelight frame to fit

EXHIBIT "B"  
(COMPENSATION)

The maximum consideration for this amendment shall not exceed five thousand six hundred eighty-four dollars and eighty cents (\$5,684.80) including applicable Washington State Sales Tax. The adjusted contract total shall not exceed \$42,676.80 including WSST.

The Contract Number, set forth, shall be included on all billings or correspondence in connection therewith.

Contractor may bill the County progressively not more than once per month (30 days).

Progressive billings will be for the amount of work completed.

Contractor may bill the County upon completion of the project in its entirety for the full contract amount.

Retainage will be administered in accordance with RCW 60.28.010, as amended, and in accordance with the "Retainage Option Investment Option" form.

Contractor must submit a Payment Form, to be provided by Whatcom County facilities management, as an invoice for payment in addition to contractor's own invoice for payment in addition to supporting documentation as to the level of work completed on this project.

In either case of billing, the amount billed must reflect 5% withholding for Retainage.

**ESTIMATE**

Klempel Glass LLC  
565 Moe Rd  
Camano Island, WA 98282

kelly@klempelglass.com  
+1 (425) 890-4576  
https://klempelglass.com/



**KLEMPER GLASS**

**EXHIBIT "C"**

Bill to  
Whatcom County  
311 Grand Ave  
Bellingham  
Wa  
98225  
US

**Estimate details**

Estimate no.: 1139  
Estimate date: 06/12/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Lump Sum	Removal of storefront door and frame Installation of new 3ft x 7 storefront door Cut sidelight frame to fit	1	\$4,225.00	\$4,225.00
2.	Lump Sum	Have break shapes fabricated and installed in areas needed by doors	1	\$1,000.00	\$1,000.00
				Subtotal	\$5,225.00
				Sales tax (8.80%)	\$459.80
				<b>Total</b>	<b>\$5,684.80</b>

**Ways to pay**





**ESTIMATE**

**Klempel Glass LLC**  
565 Moe Rd  
Camano Island, WA 98282

kelly@klempelglass.com  
+1 (425) 890-4576  
https://klempelglass.com/



**KLEMPER GLASS**

**EXHIBIT "C"**

**Bill to**  
Whatcom County  
311 Grand Ave  
Bellingham  
Wa  
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**Ways to pay**

