

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Action Summary**

**Tuesday, November 23, 2021**

**10:10 AM**

**Virtual Meeting**

**VIRTUAL MEETING - ADJOURNS BY 12:15 P.M. (TO PARTICIPATE, SEE  
INSTRUCTIONS AT [www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil) OR CALL  
360.778.5010); AGENDA REVISED 11.22.2021**

**COUNCILMEMBERS**

Rud Browne  
Tyler Byrd  
Carol Frazey

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

### **Roll Call**

**Present:** 3 - Rud Browne, Tyler Byrd, and Carol Frazey

**Absent:** None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kathy Kershner

### **Announcements**

#### **Special Presentation**

1. [AB2021-692](#) Report from the Auditor's Office  
**REPORTED**
2. [AB2021-672](#) Presentation from the Sheriff's Office Division of Emergency Management regarding the Whatcom County Multi-Jurisdictional Natural Hazards Mitigation Plan Update  
**WITHDRAWN**

#### **Committee Discussion and Recommendation to Council**

1. [AB2021-616](#) Resolution adopting the Whatcom County Natural Hazards Mitigation Plan  
**WITHDRAWN**
2. [AB2021-675](#) Resolution adopting the Whatcom County Multi-jurisdictional Natural Hazards Mitigation Plan (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)  
**WITHDRAWN**
3. [AB2021-653](#) Request authorization for the County Executive to enter into a three year interlocal agreement among Whatcom County and the Port of Bellingham and City of Bellingham to provide economic development services and complete special projects that promote beneficial outcomes for the parties, in the amount of \$2,084,322  
**RECOMMENDED FOR AUTHORIZATION**  
**Aye:** 3 - Browne, Byrd, and Frazey  
**Nay:** 0  
**Absent:** 0
4. [AB2021-627](#) Ordinance Amending the Project Budget for the E. Smith/Hannegan Road Intersection Improvements Fund, Request No. 2  
**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

5. [AB2021-636](#) Ordinance Establishing the Birch Bay Lynden Rd & Blaine Rd Intersection Improvements Fund and Establishing a Project Based Budget for the Birch Bay Lynden Rd & Blaine Rd Intersection Improvements Fund; CRP #906001

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

6. [AB2021-637](#) Ordinance Establishing the Goshen Road/Anderson Creek Bridge No. 248 Replacement Fund and Establishing a Project Based Budget for the Goshen Road/Anderson Creek Bridge No. 248 Replacement Fund; CRP #920003

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

7. [AB2021-638](#) Ordinance Establishing the North Fork Road/Kenney Creek Fish Passage Fund and Establishing a Project Based Budget for the North Fork Road/Kenney Creek Fish Passage Fund; CRP #919007

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

8. [AB2021-640](#) Ordinance amending the 2022 Whatcom County Budget, request no. 2, in the amount of \$12,007,450

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

9. [AB2021-641](#) Ordinance Establishing the Jackson Road/Terrell Creek Bridge No. 81 Replacement Fund and Establishing a Project Based Budget for the Jackson Road/Terrell Creek

Bridge No. 81 Replacement Fund; CRP #917004

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

10. [AB2021-650](#) Ordinance amending Whatcom County Code (WCC) 3.08.060 (Purchasing System) to update the small public works roster process to award public works contracts under WCC 3.08.095 and to establish consulting services roster award process for architectural, engineering, and other professional services

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

11. [AB2021-667](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Whatcom Conservation District for Lake Whatcom Homeowner Incentive Program assistance in the amount of \$97,275.61

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

12. [AB2021-680](#) Request approval for the County Executive to award Bid #21-68 for the purchase of 80 each FN303 Mark 2 Less-Lethal Launchers, associated equipment, and related accessories to Arms Unlimited Incorporated, in an amount not to exceed \$86,062.98

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

**Council "Consent Agenda" Items**

1. [AB2021-662](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Northwest Workforce Council to provide reimbursement of wages and benefits for eligible temporary employees working in various COVID-related positions, in the estimated amount of \$165,000 for a total estimated contract amount of \$495,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

2. [AB2021-663](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lifeline Connections to provide jail behavioral health services, in the amount of \$64,440

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

3. [AB2021-669](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Whatcom Conservation District for Domestic-Municipal Water Use Efficiency Project assistance in the amount of \$39,942 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

4. [AB2021-670](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Julota to provide tracking and monitoring of services and care provided to individuals frequently seen by the GRACE and LEAD Programs, in the amount of \$61,350

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

5. [AB2021-677](#) Request authorization for the County Executive to enter into a contract between Whatcom County and US Imaging, Inc., in the amount of \$70,656.11

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

6. [AB2021-682](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and US Imaging, Inc. to complete the digital image enhancement project in the amount of \$28,966.05 for a total amended contract amount of \$156,966.05

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

7. [AB2021-684](#) Resolution ordering the cancellation of unredeemed checks (warrants) more than one year old

**RECOMMENDED FOR APPROVAL**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

8. [AB2021-686](#) Resolution ordering the cancellation of accounts receivable incurred prior to 2020

**RECOMMENDED FOR APPROVAL**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

9. [AB2021-689](#) Request approval for the County Executive to enter into an interlocal cooperative purchasing agreement with Stevens County which will allow utilization of reciprocal competitively bid contracts, pursuant to RCW Chapter 39.34 Interlocal Cooperation Act

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Browne, Byrd, and Frazey

**Nay:** 0

**Absent:** 0

**Items Added by Revision**

**Other Business**

**Adjournment**