

**WHATCOM COUNTY**  
**Superior- Juvenile Court**  
**Administration**  
311 Grand Avenue, Suite 501  
Bellingham, Washington 98225  
(360) 778-5496



**Stephanie Kraft**  
Administrator

## **MEMORANDUM**

**TO:** Satpal Sidhu, County Executive

**FROM:** Stephanie Kraft, Juvenile and Superior Court Administrator

**RE:** Family and Juvenile Court Improvement Program (FJCIP)  
Coordinator July 1, 2025-June 30, 2026 with Washington  
State Administrative Office of the Courts

**DATE:** June 18, 2025

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Enclosed is an original of the interagency agreement between Whatcom County and Washington State Administrative Office of the Courts

▪ **Background and Purpose**

The purpose of this agreement is to reimburse Whatcom County for the wages and benefits of a Family and Juvenile Court Improvement Program Coordinator (FJCIP). FJCIP coordinator is dedicated to improving dependency court operations and case outcomes for children and families involved in child welfare. They work closely with judicial officers and local system partners to identify opportunities for improvement, undertake meaningful practice change and to assess the effectiveness of their efforts.

Additional information regarding FJCIP can be found here: <https://www.wacita.org/fjcip/>

▪ **Funding Amount and Source**

The Washington State Administrative Office of the Courts will reimburse Whatcom County up to \$112,250 to cover the wages and benefits for a full time FJCIP Coordinator, a cross systems retreat and supplies.

▪ **Differences from Previous Contract**

Contract includes \$250 for supplies.

Please contact **Stephanie Kraft** at extension **5496**, if you have any questions or concerns regarding the terms of this agreement.