

**WHATCOM COUNTY  
CONTRACT INFORMATION SHEET**

Whatcom County Contract Number:  
202308009 – 1

Originating Department:	85 Health and Community Services
Division/Program: (i.e. Dept. Division and Program)	Response Systems Division / LEAD
Contract or Grant Administrator:	Vanessa Martin
Contractor's / Agency Name:	North Sound Behavioral Health Administrative Services Organization, LLC

Is this a New Contract?	If not, is this an Amendment or Renewal to an Existing Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	202308009	

Does contract require Council Approval?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If No, include WCC:
Already approved? Council Approved Date:	(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)		

Is this a grant agreement?	If yes, grantor agency contract number(s):	North Sound BH-ASO-Whatcom County-RNP-23	ALN#:
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

Is this contract grant funded?	If yes, Whatcom County grant contract number(s):
Yes <input type="checkbox"/> No <input type="checkbox"/>	

Is this contract the result of a RFP or Bid process?	Contract Cost Center:
Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, RFP and Bid number(s):	124133

Is this agreement excluded from E-Verify?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>
---	---

- If YES, indicate exclusion(s) below:
- |   |  |
|---|--|
| <input type="checkbox"/> Professional services agreement for certified/licensed professional. | <input type="checkbox"/> Goods and services provided due to an emergency.    |
| <input type="checkbox"/> Contract work is for less than \$100,000.                            | <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). |
| <input type="checkbox"/> Contract work is for less than 120 days.                             | <input type="checkbox"/> Work related subcontract less than \$25,000.        |
| <input checked="" type="checkbox"/> Interlocal Agreement (between Governments).               | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.  |

Contract Amount:(sum of original contract amount and any prior amendments):	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when</b> : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
\$ 512,455	
This Amendment Amount:	
\$ 154,000	
Total Amended Amount:	
\$ 666,455	

Summary of Scope: This amendment increases funding to enhance Recovery Navigator Program services in Whatcom County.

Term of Contract:	1 year + automatic renewals	Expiration Date:	Until Terminated or superseded
-------------------	-----------------------------	------------------	--------------------------------

Contract Routing:	1. Prepared by:	JT	Date:	02/05/2024
	2. Health Budget Approval	JS	Date:	02/05/2024
	3. Attorney signoff:	RB	Date:	02/05/2024
	4. AS Finance reviewed:	A Martin	Date:	3/6/24
	5. IT reviewed (if IT related):		Date:	
	6. Contractor signed:	<sup>DS</sup>	Date:	
	7. Submitted to Exec.:	BSR	Date:	3/20/2024
	8. Council approved (if necessary):	AB2024-202	Date:	03/19/2024
	9. Executive signed:		Date:	3/21/2024
	10. Original to Council:		Date:	



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** North Sound Behavioral Health Administrative Services Organization, LLC (NS BH-ASO) – Recovery Navigator Program Agreement Amendment #1  
**DATE:** **MARCH 20, 2024**

---

Attached is a contract amendment between Whatcom County and NS BH-ASO for your review and signature. This amendment adds one-time reserve funds of \$154,000 to enhance Recovery Navigator Program services in Whatcom County.

▪ **Background and Purpose**

This agreement provides funding for Whatcom County Health and Community Services Law Enforcement Assisted Diversion/Let Everyone Advance with Dignity (LEAD) Program to meet the legislative requirements of ESB5476§13.

This contract funds the expansion of the LEAD Program, per SB 5476. The legislature approved the Recovery Navigator Program (RNP) Uniform Standards, which states, “RNPs will, whenever possible, build on and enhance those existing LEAD-aligned approaches, complementing them where necessary to achieve greater alignment with LEAD core principles, before/rather than establishing stand alone RNP Programs. The existing LEAD-aligned investments might include LEAD programs, crisis response programs, resource hubs, homelessness response, and other locally coordinated efforts that intentionally attempt to achieve the goals of recovery navigator standards”.

The intent of the RNP is to provide social services to individuals who intersect with policy because of simple drug possession (ESB 5476§13) and/or people who have frequent criminal legal system contact because of unmet behavioral health care needs. The RNP established a new system of response and care for people who are not served by office-based, appointment-based, time-delimited care. Coordination and communication between law enforcement, prosecutors, program staff, medical providers, and community partners is essential to the success of these programs.

▪ **Funding Amount and Source**

Funding for this agreement, in an amount not to exceed \$666,455 for the period of 07/01/2023 – 06/30/2024, is provided by the Recovery Navigator Program Fund passed through the NS BH-ASO. These funds will be included in the 2024 budget. Council authorization is required as the additional funding provided by this amendment exceeds \$40,000 per WCC 3.06.010.

▪ **Differences from Previous Contracts**

Section	Differences
Exhibit B – Whatcom County RNP 2024 Budget	Increases funding by \$154,000 to enhance RNP services in Whatcom County

Please contact Vanessa Martin ([VMartin@co.whatcom.wa.us](mailto:VMartin@co.whatcom.wa.us)) if you have any questions.



**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION, LLC  
(NORTH SOUND BH-ASO)  
CONTRACT AMENDMENT 1**

**CONTRACT #NORTH SOUND BH-ASO-WHATCOM COUNTY-RNP-23**

Based on the Agreement of the parties to the above-referenced Contract between the North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) and Whatcom County (Provider) dated August 11, 2023, is hereby amended as follows:

The purpose of this amendment is to add one-time reserve funds of \$154,000 to enhance Recovery Navigator Program (RNP) services in Whatcom County.

By mutual agreement of the parties, the following language is added to the agreement:

- Replace *Exhibit B - Whatcom County RNP 2023-24 Budget* with *Exhibit B(a) - Whatcom County RNP 2024 Budget*

ALL TERMS AND CONDITIONS OF CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

THIS AMENDMENT IS EXECUTED BY THE PERSONS SIGNING BELOW, WHO WARRANT THAT THEY HAVE THE AUTHORITY TO EXECUTE THIS AMENDMENT.

THIS AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF FINAL SIGNATURE BY THE PARTIES.

**NORTH SOUND BH-ASO, LLC**

**WHATCOM COUNTY**

2/2/24

JanRose Ottaway Martin  
Executive Director

Date

DocuSigned by:  
*Satpal Singh Sidhu*  
1192C7C18B664E3...

3/21/2024

Satpal Singh Sidhu  
County Executive

Date

PROGRAM APPROVAL: DocuSigned by:  
Malora Christensen  
00E05E4A7809409... 3/20/2024  
Malora Christensen, Response Systems Manager Date

DEPARTMENT HEAD APPROVAL: DocuSigned by:  
Erika Lautenbach  
955C651A30374BD... 3/20/2024  
Erika Lautenbach, Health and Community Services Director Date

APPROVAL AS TO FORM: DocuSigned by:  
Royce Buckingham  
1EE5DDBD9542404... 3/20/2024  
Royce Buckingham, Senior Civil Deputy Prosecutor Date

**CONTRACTOR INFORMATION:**

**North Sound Behavioral Health Administrative Services Organization**  
2021 E College Way, Suite 101  
Mt Vernon, WA 98273  
800-684-3555

**North Sound Behavioral Health Administrative Services Organization  
Recovery Navigator Program  
Cost Reimbursement Budget  
Whatcom County  
July 1, 2023 to June 30, 2024**

**Revenues**

Blake Navigator Program		512,455
RNP Reserve Funds		154,000
Total	\$	<u>666,455</u>

**Expenses**

Recovery Navigator Program Expenses		666,455
Total	\$	<u>666,455</u>