WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
202311053

Originating Department:	Executive's Office
Division/Program: *(i.e. Dept. Division and Program)*	Non-Departmental
Contract or Grant Administrator:	Jed Holmes
Contractor's / Agency Name:	State Department of Commerce

Is this a New Contract? Yes ◉ No ○
If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉
If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ◉ No ○ If yes, grantor agency contract number(s): 24-33722-005 CFDA#: _____

Is this contract grant funded?
Yes ○ No ◉ If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process?
Yes ○ No ◉ If yes, RFP and Bid number(s): _____ Contract Cost Center: _____

Is this agreement excluded from E-Verify? No ◉ Yes ○ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☐ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☐ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 300,000

This Amendment Amount:
$ _____

Total Amended Amount:
$ 300,000

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

Commerce is providing a grant to Whatcom County to stabilize new refugees by providing emergency social services including arrivals from recent Ukraine and Afghanistan conflicts.

Term of Contract: November 1, 2023	Expiration Date: June 30, 2025

Contract Routing:

1. Prepared by:	Jed Holmes	Date: 11/21
2. Attorney signoff:		Date:
3. AS Finance reviewed:		Date:
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Executive contract review:		Date:
7. Council approved, if necessary:		Date:
8. Executive signed:		Date:
9. Original to Council:		Date: