



**MEMO TO:** The Honorable Members of the Whatcom County Council; and  
The Honorable Satpal Singh Sidhu, County Executive

**THROUGH:** Randy Rydel, Finance Director

**FROM:** Sara Winger, Senior Purchasing Coordinator

**DATE:** April 18, 2025

**RE:** Approval for reciprocal Interlocal Cooperative Agreement with City of Seattle

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**Background**

Administrative Services Finance is requesting approval to enter into a cooperative purchasing agreement with the City of Seattle. This reciprocal agreement will allow Whatcom County and the City of Seattle to utilize each other's competitively solicited contracts for the purchase of supplies, goods, services, and equipment, per RCW Chapter 39.34 Interlocal Cooperation Act.

**Funding**

There is no fee to enter into this agreement.

A blue ink signature of Randy Rydel, written in a cursive style.

By Randy Rydel at 6:18 am, Apr 21, 2025

\_\_\_\_\_  
Randy Rydel, Finance Director

\_\_\_\_\_  
Date

Approved as recommended:

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date of Council Action



**COOPERATIVE PURCHASING AGREEMENT**

In accordance with RCW Chapter 39.34 and all other applicable laws, The City of Seattle and Whatcom County, hereby agree to cooperative governmental purchasing agreement for various supplies, materials, equipment and routine, expert and/or consultant services, using competitively awarded contracts. The following terms and conditions shall apply:

1. Each agency, in contracting for the purchase of supplies, materials, equipment and services, agrees at its discretion, to extend contracts for shared use to the extent permitted by law and agreed upon by those parties and vendors.
2. Each agency is responsible for compliance with any additional or varying laws and regulations regarding purchases.
3. Any purchases shall be affected by a purchase order from the purchasing agency and directed to the vendor(s).
4. The originating contracting agency does not accept responsibility or liability for the performance of any vendor used by the purchasing agency as a result of this agreement.
5. Each agency shall be responsible for the payment of any item(s) purchased through a contract or purchase order that resulted from this Agreement.
6. This Agreement shall remain in force until cancelled in writing by either party.

Accepted for Whatcom County:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for the City of Seattle:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Approved as to form:

By: Approved via email/B Waldron/S Winger

Title: Senior Deputy Pros Atty/Civil