

**WHATCOM COUNTY
CONTRACT INFORMATION SHEET**

Whatcom County Contract Number:
202204045 - 3

Originating Department:	85 Health and Community Services
Division/Program: (i.e. Dept. Division and Program)	Response Systems Division
Contract or Grant Administrator:	Vanessa Martin
Contractor's / Agency Name:	City of Bellingham

Is this a New Contract?	If not, is this an Amendment or Renewal to an Existing Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	202204045	

Does contract require Council Approval?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If No, include WCC:	
Already approved? Council Approved Date:	(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)		

Is this a grant agreement?			
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, grantor agency contract number(s):	CFDA#:	

Is this contract grant funded?		
Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, Whatcom County grant contract number(s):	

Is this contract the result of a RFP or Bid process?		Contract Cost Center:	124134
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, RFP and Bid number(s):		

Is this agreement excluded from E-Verify?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>
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If YES, indicate exclusion(s) below:

<input type="checkbox"/> Professional services agreement for certified/licensed professional.	<input type="checkbox"/> Goods and services provided due to an emergency.
<input type="checkbox"/> Contract work is for less than \$100,000.	<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).
<input type="checkbox"/> Contract work is for less than 120 days.	<input type="checkbox"/> Work related subcontract less than \$25,000.
<input checked="" type="checkbox"/> Interlocal Agreement (between Governments).	<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.

/Contract Amount:(sum of original contract amount and any prior amendments):	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
\$ 570,096	
This Amendment Amount:	
\$ 60,000	
Total Amended Amount:	
\$ 630,096	

Summary of Scope: This amendment extends the duration of the agreement for one year and increases funding.

Term of Contract:	3 Years, 3 Months	Expiration Date:	06/30/2025
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Contract Routing:	1. Prepared by:	JT	Date:	06/18/2024
	2. Health Budget Approval	JS	Date:	06/18/2024
	3. Attorney signoff:	Christopher Quinn	Date:	06/27/2024
	4. AS Finance reviewed:	A Martin	Date:	6/27/2024
	5. IT reviewed (if IT related):		Date:	
	6. Contractor signed:		Date:	
	7. Executive Contract Review:		Date:	
	8. Council approved (if necessary):	AB2024-443	Date:	
	9. Executive signed:		Date:	
	10. Original to Council:		Date:	

WHATCOM COUNTY CONTRACT AMENDMENT

PARTIES:

Whatcom County
Whatcom County Health and Community Services
509 Girard Street
Bellingham, WA 98225

AND CONTRACTOR:
City of Bellingham
210 Lottie Street
Bellingham, WA 98225

CONTRACT PERIODS:

Original: 04/11/2022 – 12/31/2023
Amendment #1: 01/09/2023 – 12/31/2023
Amendment #2: 07/01/2023 – 06/30/2024
Amendment #3: 07/01/2024 – 06/30/2025

THE CONTRACT IDENTIFIED HEREIN, INCLUDING ANY PREVIOUS AMENDMENTS THERETO, IS HEREBY AMENDED AS SET FORTH IN THE DESCRIPTION OF THE AMENDMENT BELOW BY MUTUAL CONSENT OF ALL PARTIES HERETO

DESCRIPTION OF AMENDMENT:

1. Amend Section 2. Term of Agreement, as follows:

Notwithstanding the date of execution hereof, this Agreement shall be in effect from 04/11/2022 to 06/30/2025.

- a. Extension – The duration, total consideration and other terms and conditions of this agreement may be amended by the City or the Recipient’s County Executive or their designee by mutual written consent.

2. Amend Section 5.(A.) Funds Provided and Method of Payment, to reflect the extended agreement period and increased funding, as follows:

- A. The financial assistance provided to the Recipient shall not exceed the amounts indicated for the funding periods, as specified in the table below:

Funding Source	Funding Period	Amount
City of Bellingham/HCA	04/11/2022 – 12/31/2022	\$167,917
Total Funding ending 12/31/2022:		\$167,917
Association of Washington Counties (AWC)	01/01/2023 – 06/30/2024	\$80,000
Total Funding ending 06/30/2024:		\$80,000
City of Bellingham/HCA	01/01/2023 – 06/30/2025	\$322,179
Association of Washington Counties (AWC)	07/01/2024 – 06/30/2025	\$60,000
Total Funding ending 06/30/2025:		\$382,179
Total Overall Funding:		\$630,096

- D. The Recipient will provide documentation of expenditures to the City for the AWC funds, as support for the City's billing to the AWC.
 - a. In addition, the Recipient will complete Monthly Reports and a Final Report to the City, as outlined in Attachment C – Grantee Reporting Requirements, as support for the City's billing to the AWC.
3. Amend Attachment C – Grant Reporting Requirements to reflect the final program report due date to the AWC.
4. Funding for this agreement period (01/01/2023 – 06/30/2025) is not to exceed \$382,179.
5. Funding for the entire agreement period (04/11/2022 – 06/30/2025) is not to exceed \$630,096.
6. All other terms and conditions remain unchanged.
7. The effective start date of the amendment is 07/01/2024.

ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND ANY PREVIOUS AMENDMENTS THERETO REMAIN IN FULL FORCE AND EFFECT. ALL PARTIES IDENTIFIED AS AFFECTED BY THIS AMENDMENT HEREBY ACKNOWLEDGE AND ACCEPT THE TERMS AND CONDITIONS OF THIS AMENDMENT. Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and bind the party thereto.

WHATCOM COUNTY:

Executed, on: _____ for **WHATCOM COUNTY:**

Satpal Singh Sidhu, County Executive Date

Recommended for Approval:

Malora Christensen, Response Systems Manager Date

Erika Lautenbach, Director Date

Approved as to form:

Christopher Quinn, Chief Civil Deputy Prosecutor Date

CITY OF BELLINGHAM:

EXECUTED, this _____ day of _____, 2024 for the **CITY OF BELLINGHAM:**

Kim Lund, Mayor

Attest:

Approved as to Form:

Finance Director

Office of the City Attorney

Departmental Approval

Grantee Reporting Requirements

FINAL REPORT

A final program report is due to AWC by July 31, 2025. Programs should make reasonable efforts to collect and report on the following information:

- Describe program participants including:
 - Number of individuals served
 - Gender (Male, Female, Nonbinary, etc.) of individuals served
 - Age of individuals served
 - Veteran status of individuals served
 - Substance abuse or mental health issues of individuals served
 - Reason for contact
 - Outcome of contact (No outcome, referral to services, involuntary transport, etc.)
 - Long-term outcome of individual receiving services (No outcome, permanent housing, shelter, etc.)
- Describe the type of program funded and the geographic area served.
- Explain how the program targeted vulnerable individuals.
- Explain how the program created greater access for vulnerable individuals to available programs and services.
- Discuss program successes and challenges.

MONTHLY REPORT

Additionally, Grantees will submit monthly status reports to AWC. Monthly reports will be due the five business days following the end of the previous month. The monthly reports will address the following questions:

- Briefly describe the work accomplished over the past month?
- What successes has your program seen this past month?
- What challenges has your program seen this past month?
- Do you have any challenges or issues you need to discuss with AWC?