

**Whatcom County
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010**



Action Summary

Tuesday, November 19, 2024

10:15 AM

Hybrid Meeting - Council Chambers

**HYBRID MEETING - ADJOURNS BY 11:45 A.M. (PARTICIPATE IN-PERSON,
SEE REMOTE JOIN INSTRUCTIONS AT www.whatcomcounty.us/joinvirtualcouncil,
OR CALL 360.778.5010)**

COUNCILMEMBERS

Tyler Byrd
Todd Donovan
Kaylee Galloway

CLERK OF THE COUNCIL

Cathy Halka, AICP, CMC

Call To Order

Roll Call

Present: 2 - Tyler Byrd, and Todd Donovan

Absent: 1 - Kaylee Galloway

Also Present: Ben Elenbaas, Jon Scanlon, and Mark Stremmler

Announcements

Council "Consent Agenda" Items

1. [AB2024-741](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Caspio, Inc. to purchase and implement a low-code software solution, in the amount of \$68,049

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

2. [AB2024-762](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and ACCU Reference Medical Lab for Jail Lab Services in the amount of \$40,000 for a total contract amount of \$65,000

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

3. [AB2024-764](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Dr. Tyson Hawkins for Jail Administrative Physician Services in the amount of \$13,940

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

4. [AB2024-769](#) Resolution approving the 2025 recommended convention center allocations for tourism-related facilities and activities as defined through RCW 67.28.1816

This item was considered separately below.

5. [AB2024-771](#) Request authorization for the County Executive to enter into a contract between Whatcom County and YWCA Bellingham to provide supportive services and oversight for families supported in emergency motel shelter during the winter season, in the amount of \$98,158

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

6. [AB2024-772](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to provide housing case management services, in the amount of \$1,003,932

This item was considered separately below.

7. [AB2024-773](#) Request authorization for the County Executive to enter into a contract between Whatcom County and AssetWorks, Inc. to provide professional services for the implementation of the new ER&R asset management system, in the amount of \$197,345.78

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

8. [AB2024-777](#) Resolution approving a salary schedule and policies for Unrepresented Whatcom County employees effective January 1, 2025 through December 31, 2025

RECOMMENDED FOR APPROVAL

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

9. [AB2024-786](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Children, Youth, and Families to provide funding for the Nurse Family Partnership Program in the amount of \$404,218.60, for a total amended contract amount of \$818,837.20

RECOMMENDED FOR AUTHORIZATION BY CONSENT

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

Council "Consent Agenda" Items Considered Separately

4. [AB2024-769](#) Resolution approving the 2025 recommended convention center allocations for tourism-related facilities and activities as defined through RCW 67.28.1816

RECOMMENDED TO HOLD IN COMMITTEE

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

6. [AB2024-772](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to provide housing case management services, in the amount of \$1,003,932

RECOMMENDED TO HOLD IN COMMITTEE

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

Motion approved that AB2024-772 be held for two weeks for approval and discussion after the Opportunity Council's presentation.

Special Presentation

1. [AB2024-787](#) Report from the Auditor's Office

REPORTED

Committee Discussion and Recommendation to Council

1. [AB2024-719](#) Ordinance amending the project budget for the Central Shop NPDES Stormwater Improvements Project Fund, request no. 1

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

2. [AB2024-723](#) Ordinance amending the project based budget for the Goshen Road/Anderson Creek

Bridge No. 248 Replacement Fund and Project Based Budget, request no. 1, in the amount of \$200,000, for a total amended amount of \$700,000

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

3. [AB2024-739](#) Ordinance amending Whatcom County Code Chapter 2.130, Economic Development Investment Board

RECOMMENDED TO HOLD IN COMMITTEE

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

Motion approved to recommend to hold in Committee and schedule for Committee of the Whole in two weeks.

4. [AB2024-744](#) Ordinance amending the 2024 Whatcom County Budget, request no. 14, in the amount of \$4,564,923

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

5. [AB2024-748](#) Ordinance amending the project budget for the 23-Hour Crisis Relief Center Project Fund, request no. 1

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

6. [AB2024-749](#) Ordinance amending the project budget for the Hovander Park Building Improvement Project, request no. 3

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

7. [AB2024-750](#) Ordinance amending the project budget for the Courthouse Building Envelope Fund, request no. 6

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

8. [AB2024-752](#) Ordinance amending the project budget for the Integrated Land Records and Permit Management System Fund, request no. 3

RECOMMENDED FOR ADOPTION

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

9. [AB2024-753](#) Ordinance establishing the project based budget and an initial budget for the courtroom audio visual systems upgrade

RECOMMENDED TO HOLD IN COMMITTEE

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

10. [AB2024-778](#) Request council review and approval of the Economic Development Investment Board's recommendation for funding of the Habit for Humanity property acquisition for an affordable housing project

RECOMMENDED FOR APPROVAL OF REQUEST

Aye: 2 - Byrd, and Donovan

Nay: 0

Absent: 1 - Galloway

Items Added by Revision

Other Business

Adjournment