Memorandum

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: Mercy Housing Northwest – Permanent Supportive Housing Contract Amendment #1

DATE: **NOVEMBER 9, 2023**

Attached is a contract amendment between Whatcom County and Mercy Housing Northwest for your review and signature. This amendment adds $51,000 in funding to support an additional eight households with case management and other residential services staff at Millworks Apartments. The total number of households served by this contract will increase to 24 across both facilities.

- **Background and Purpose**

  This contract provides funding for personnel necessary to support housing stability for households residing at affordable housing projects developed and operated by Mercy Housing NW, including Trailview Apartments and Millworks Housing.

- **Funding Amount and Source**

  Funding for this contract, in an amount not to exceed $260,250, is provided by HB 1406 (Affordable and Supportive Housing – Sales and Use Tax) Funds. These funds are included in the 2024 budget. Council authorization is required as the additional funding provided by this amendment exceeds 10% of the amount authorized by Council on 09/13/2022.

- **Differences from Previous Contracts**

Section	Differences
Exhibit A – Scope of Work	Increase total households served with case management and other residential services from 16 to 24. Include Millworks Housing project as secondary site for services in support of housing stability for families who were homeless prior to admission to Mercy Housing NW projects.
Exhibit B – Compensation	Increase compensation by $51,000 to support increased personnel costs.

Please contact Christopher D'Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDonofri@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

509 Girard Street
Bellingham, WA 98225-4005

WHATCOM COUNTY
HEALTH AND
COMMUNITY
SERVICES

Main Line: (360) 778-6000
www.whatcomcounty.us/health