

Whatcom County Contract No.
_____ 202111028-4 _____

Amendment No. 4
Whatcom County Contract No. 202111028
CONTRACT BETWEEN WHATCOM COUNTY AND
Hunt Forensics, LLC.

THIS AMENDMENT is to the Contract between Whatcom County and Hunt Forensics, PLLC, dated December 8, 2021 and designated "Whatcom County Contract No.202111028". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment increases the maximum consideration for the annual payment by \$285,820 for the provision of Medical Examiner services in 2023 for a total consideration of \$3,356,602 for ongoing costs through the term of the agreement ending December 31, 2025, as further described in Exhibit "B", Compensation.

The contractor will work with the County to provide an updated procedure and operations manual which defines roles, responsibilities and jurisdictional authority under the Medical Examiner. This updated manual will be reviewed by the Medical Examiner Advisory Board and the County Council and serve as a resource for ongoing operations of the Medical Examiner.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2023, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Hunt Forensics have executed this Amendment on the date and year below written.

DATED this _____ day of _____, 2023.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Hunt Forensics, PLLC

By Allison Hunt, M.D., sole member

HUNT FORENSICS
1500 N. State Street,
Suite No. 200
Bellingham, WA 98225

Contact Name: Allison Hunt, M.D.
Contact Phone: (360) 738-4557
Contact Cell: (951) 212-4869
Contact Email: Ahunt@co.whatcom.wa.us

WHATCOM COUNTY:

Approved as to form:

Christopher Quinn per email 02/07/2023
Prosecuting Attorney Date

Approved:
Accepted for Whatcom County:

By: _____
Satpal Singh Sidhu, Whatcom County Executive

EXHIBIT "B"
(Compensation)

As consideration for the services provided pursuant to Exhibit, "A", Scope of Work, the County agrees to compensate the Contractor \$74,235.00 per month consistent with Exhibit "C" Budget. Contractor will provide quarterly activity reports and upon request provide source documents such as payroll summaries identifying employee, hours worked and amount of compensation. Maximum consideration for Medical Examiner Services shall not exceed \$890,820 for year 2023.

For the period of January 1, 2023 through December 31, 2023 **\$890,820.00**

Cost increases due to the significant upsurge in the number of death investigations under the Medical Examiner's jurisdiction have required additional staff hours and supplies. Cases have increased by more than double which has required additional staff hours to respond effectively. This amendment extends the cost adjustments only through 2023. These increases are a direct reflection of the true costs for 24/7 Medical Examiner Office coverage that ensures the fulfillment of timely mandated on-site investigations. 2024 and 2025 annual compensation increases will be considered after ongoing discussions with county administration and the completion of the updated operations manual as described in Exhibit A.

EXHIBIT "C"
Budget

Hunt Forensics

Whatcom County Medical Examiner's Office Budget

DESCRIPTION	PURPOSE	AMOUNT
Medical Examiner - Forensic Pathology	Forensic Pathology and Medical Examiner Services, insurance, and benefits	\$314,200.00
ME Substitue Coverage	4 Weeks Coverage	\$40,000.00
Officer Manager	salary - including benefitis - full time	\$130,000.00
Office Assstant	part- time position; no benefits; M-F 9:00-	\$35,000.00
FT Investigator		\$76,720.00
PT Investigators		\$75,000.00
Reserve		\$1,480.00
FT Autopsy Technician	Provide assistance to pathologist	\$62,300.00
Autosy Tech PRN	provide support in autopsy suite	\$16,320.00
Transportation	Transport services contract	\$33,000.00
Professional Services	toxicology, histology, x-rays, genetics, neuropathology; etc	\$40,000.00
Funeral home Services	Contractual services	\$9,000.00
Office Supplies and Postage	Administrative Supplies	\$4,800.00
Operating Supplies	body bags, seals	\$25,000.00
Small Tools & PPE		\$7,000.00
Staff Cell Phone and Computer		\$5,000.00
Education and Training	Professional Development - Staff	\$10,000.00
Internet and Office Phone	access high-speed internet - phone	\$6,000.00
	Total Budget	\$890,820.00