



Melissa Keeley
Manager

MEMORANDUM

TO: Satpal Sidhu, County Executive
THROUGH: Tyler Schroeder, Deputy Executive
FROM: Melissa Keeley, Human Resources Manager *MK*
DATE: November 28, 2022

SUBJECT: Amendment 6–Contract between Whatcom County and Summit Law Group

Enclosed is Amendment No. 6 to the Contract 201702013-5 between Whatcom County and Summit Law Group for your review and signature.

Background and Purpose

The purpose of this amendment is to extend the term for one year through December 31, 2023. We recently began working with two new Summit Law attorneys to provide support related to labor relations. This one-year extension will allow us time to evaluate their expertise and inform our decision for outside legal services beyond 2023.

Funding Amount and Source

Funding comes from the administrative cost allocation to 507140 and does NOT change the “not to exceed” amount of \$89,076. Hourly rates for attorney time increased to \$360 and \$365.

Please contact me at extension 5305, if you have any questions or concerns regarding the terms of this agreement.